



NOVI SAD FAIR

Serbia - 21000 Novi Sad, Hajduk Veljkova 11
COMMERCIAL DEPARTMENT
Phone: + 381 21/483-01-34, fax: + 381 21/483-01-11
E-mail: komerc@novisadexpo.com

41st INTERNATIONAL FAIR OF TOURISM



HOTELKEEPING AND CATERING

www.catering-equipment.novisadexpo.com

9th - 12th October 2008

COMMERCIAL DEPARTMENT

PLEASE FILL IN THIS FORM LEGIBLY
BY USING BLOCK CAPITALS

APPLICATION FOR EXHIBITING

APPLICATION DEADLINE: 1st September 2008

FULL COMPANY TITLE OF EXHIBITOR (DEPARTMENT THAT BEARS EXHIBITING COSTS)	
NAME AND SURNAME OF GENERAL MANAGER	
NAME, SURNAME AND TELEPHONE OF PERSON IN CHARGE OF EXHIBITION	
COUNTRY	
POSTAL CODE AND TOWN	ADDRESS
TELEPHONE	FAX
E-mail:	www.

EXHIBITION AREA	Ordered <small>(filled in by the Exhibitor)</small>	Granted <small>(filled by Fair)</small>
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m ² of hall space without stand construction	40 EUR/m ²	
space design per m ²	27 EUR/m ²	

OTHER SERVICES	Ordered
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Water faucet and water consumption	95 EUR/connection	
Electric receptacle of up to 15 kW and electricity consumption	60 EUR/connection	
Electric receptacle of over 15 kW and electricity consumption	85 EUR/connection	
Direct phone-line	120 EUR/connection	
Phone-extension	80 EUR/connection	
Internet connection	150 EUR/connection	
Espresso machine EMONEC and 100 cartridges (products: espresso, cappuccino, chocolate, tea...)	100 EUR	

COMPULSORY CATALOGUE LISTING	Ordered
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Exhibitor	135 EUR	
Co-exhibitor	70 EUR	
Indirect exhibitor	50 EUR	

NOTE: By signing this application-contract, the exhibitor has agreed to comply with the general terms and conditions for exhibiting, which are an integral part of this application-contract, and with the terms and conditions regulating payment, found on the back of this application-contract. **All prices listed above exclude V.A.T. which will be included in the invoice, according to the legal regulations in power at the time when the service is provided.**

SEAL AND SIGNATURE ON BEHALF OF NOVI SAD FAIR
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PLACE	DATE
SEAL AND SIGNATURE OF EXHIBITOR	

GENERAL TERMS AND CONDITIONS FOR EXHIBITING

APPLICATION FORM AND CONFIRMATION

- A signed application form and the General Terms and Conditions comprise a contract concluded between the applicant (hereinafter: the Exhibitor) and the Novi Sad Fair (hereinafter: the Fair).
- The Fair retains the right to approve or reject the application.
 - Once submitted, the application is irrevocable and legally binding, unless cancelled in writing (official document sent to the Fair) 35 days before the opening of the fair event.
 - Should the cancellation be submitted less than 35 days before the opening of the fair event, the Exhibitor is obliged to pay the amount stipulated in the last invoice received, while the Fair retains the right to allocate the exhibition space to another exhibitor or furnish it in accordance with the theme of the event, with all the expenses paid by the Exhibitor.

The Fair also retains the right to:

- a) determine the exact location and size of the exhibition space allocated to the Exhibitor
- b) change the already allocated location
- c) increase or decrease the size, depending on the situation, up to 20% in comparison with the size applied for
- d) cancel a previously approved application 15 days prior to the opening of the fair event.

- The smallest exhibition space that can be rented covers 20 m² of indoor exhibition area. The Exhibitor may not transfer the rights onto another exhibitor without a prior consent of the Fair.

The Fair shall inform the Exhibitor in writing about the allocated location of the exhibition space, providing the floor-plan. Possible complaints can only be submitted during the fair event.

PAYMENT TERMS AND CONDITIONS

Pursuant to the signed application, the Fair shall send a pro-forma invoice to the Exhibitor, who is obliged to pay 20% of the amount in advance within 5 days from the date of issuing, while the remaining 80% shall be paid at least 15 days before the opening of the fair event. Should the exhibitor decide to cancel the booking at least 35 days before the opening of the fair event, the Novi Sad Fair retains the right to keep the 20% advanced payment to compensate for the losses imposed by the Exhibitor.

After the fair event has finished, the Exhibitor shall be sent the final invoice for all services utilised. The Exhibitor is obliged to settle the debt until the date stipulated in the invoice.

CATALOGUE LISTING

- All exhibitors, regardless of the application deadline, are obliged to pay the catalogue listing. The Fair has defined the following categories of exhibitors:
 - EXHIBITORS** – Legal persons who present their own products or services, rent a designated exhibition space and who are obliged to be listed in the official Catalogue.
 - CO-EXHIBITORS** – Should the stand rented by the Exhibitor feature presentations of other companies as well, they shall be registered as co-exhibitors. The co-exhibitors are registered by the Exhibitor by submitting specially designated application forms and the Exhibitor is also obliged to pay the Catalogue listing fee. The information about the co-exhibitor shall not be listed under the first letter of the company's name, but are listed alongside the information about the Exhibitor, in accordance with the text submitted by the Exhibitor.
 - INDIRECT EXHIBITORS** – Should the Catalogue contain the name of some other company (producers and countries of origin), such entities shall have a status of indirect exhibitors. The Exhibitor shall pay the Fair a fee for each listed indirect exhibitor. The information about the indirect exhibitor shall not be listed under the first letter of the company's name, but are listed alongside the information about the Exhibitor, in accordance with the text submitted by the Exhibitor.

- The fee for compulsory Catalogue listing for EXHIBITORS includes the following:
 - publishing of information about the Exhibitor (exact name, address, phone and fax number, e-mail address, http, logo) in the list of exhibitors in the Catalogue
 - publishing of up to 20 words about the products or services in the list of exhibitors in the Catalogue, in accordance with the commodity groups published in the Catalogue.
 - uploading of the information about the company on the official web-site of the Fair, with a link to the web-site of the Exhibitor (the information shall be available from the opening of the event to the opening of the same event in the following year)
 - entry in the Fair information system (a multimedia information centre in the Entrance Hall of the 'Master' Centre) all information about the Exhibitor, including the location of the exhibition space at the Fair (information available at all events until the opening of the same event in the following year)
 - a copy of the Catalogue.The passes for a fair event shall be allocated as follows:
 - for indoor or office space of up to 25 m² three passes, for each additional 25 m² additional two passes.
 - The organiser of a collective exhibition that does not have its own stand shall receive three (3) passes from the Fair, and a copy of the Catalogue, and for each registered company the number of passes as stipulated above.
 - The Exhibitor's pass contains the name of the company, name, surname and photo of the person and is not transferable (3x4 cm photos in .jpg format should be sent to propusnice@novisadexpo.com). Should the Exhibitor list a representative office of the company (outside the place where the headquarters of the company is), the Exhibitor shall pay a fee for each representative office in accordance with the price-list for indirect exhibitors.

- The fee for compulsory Catalogue listing for CO-EXHIBITORS, includes the following:
 - publishing of information about the co-exhibitor (exact name, address, phone and fax number, e-mail address, http, logo) in the list of exhibitors in the Catalogue
 - publishing of up to 20 words about the products or services in the list of exhibitors in the Catalogue, in accordance with the commodity groups published in the Catalogue.
 - uploading of the information about the company on the official web-site of the Fair, with a link to the web-site of the co-exhibitor (the information shall be available from the opening of the event to the opening of the same event in the following year)
 - entry in the Fair information system (a multimedia information centre in the Entrance Hall of the 'Master' Centre) all information about the co-exhibitor, including the location of the exhibition space

at the Fair (information available at all events until the opening of the same event in the following year)

- a copy of the Catalogue.

Passes for co-exhibitors:

- two passes for each co-exhibitor listed in the Catalogue
- the pass contains the name of the company, name, surname and photo of the person, and is not transferable.

- The fee for compulsory catalogue listing for INDIRECT EXHIBITOR includes the following:
 - name of the indirect exhibitor, town/city and country.

The Catalogue is printed in Serbian and English. The Exhibitors are responsible for correctness of the information published. The Fair retains the right to adjust the names of products listed in the Catalogue application form in accordance with the commodity groups, which are integral part of the Catalogue.

The Catalogue application form is submitted with the application for exhibiting and the two forms are regarded as the same application. The information received after 26th September 2008 shall be printed in a supplement for late-entries.

STAND DECORATION AND TRANSPORT OF GOODS TO THE STAND

- In order to have exact information about the location and size of the indoor/outdoor exhibition space, the Exhibitor shall contact the official inspector of the Fair upon arrival to the Fair. Should the Exhibitor occupy a wrong location, the relocation expenses shall be paid by the Exhibitor.

- In case the Exhibitor is decorating the exhibition space without having hired a contractor, the Technical department shall approve the design project prior to any works. The Exhibitor is obliged to install floor cover and partition walls in accordance with the size of the exhibition space allocated by the Fair.

- Should the Exhibitor decide to hire a contractor, the contractor should seek approval from the Technical department for the project. A fee shall be paid for this service. The fee is charged depending on the size of the exhibition space, according to the price list established by the Technical department.

- The works on designing the exhibition space and transfer of goods to the Fair may begin five (5) days before the opening of the event for indoor and covered exhibition space, or ten (10) days for the outdoor exhibition space, but not later than 48 hours before the opening of the event. The Fair may allow the works begin earlier if the Exhibitor submits such request.

- The Exhibitor is obliged to complete the decoration of the exhibition space not later than 24 hours before the opening of the fair event and remove packaging and all other items that are not exhibited.

- If the Exhibitor does not transport the goods using their own means of transport, the transport and despatch of the goods from the entrance to the Fair to the exhibition space may be done by a forwarding agency.

- The exhibited products may not be taken out or replaced during the fair event.

- The packing and despatch may begin one day after the closing of the fair event.

- The Exhibitor may take out the goods only with a permit issued at the Exhibition Service of the Fair, after all the debts to the Fair have been settled.

- The Exhibitor is obliged to despatch all the belongings from the Fair within two (2) days after the closing of the fair event. In case the deadline is not met, the Fair retains the right to hire a forwarding agent to take the goods and store them in a warehouse, with all the expenses covered and risks taken solely by the Exhibitor.

The Exhibitor may use the exhibition space to organise demonstrations of equipment, provided it does not disturb other exhibitors and visitors. During the demonstration, all safety and precaution measured should be taken by the Exhibitor, who takes the whole responsibility for possible damage. The sound equipment at the exhibition stand can be tolerated only within the space covered by the stand.

OTHER TECHNICAL INFORMATION

- All phone calls are charged according to the price-list of the PTT Communications 'Serbia', with additional 15% handling fee.

- Should the Exhibitor decide to perform plumbing works at the Fair, the Exhibitor should ask the Technical department to inspect the installations.

- The Technical department is the only authorised body to provide access to electrical installation. Should the Exhibitor decide to hire a contractor to install electrical wiring, the Exhibitor should submit a wiring diagram to the Technical department for approval.

- The Exhibitor shall pay for the damage done by the Exhibitor's workers or third parties hired by the Exhibitor to perform works at the Fair. The amount shall be determined by a committee established by the Fair.

INSURANCE

- The Exhibitor is obliged to insure the exhibits and other property with an insurance company from Serbia or abroad.

- In case they have not been insured, the responsibility for any possible damage on exhibits and other property of the Exhibitor shall be taken solely by the Exhibitor.

In case of legal dispute, the resolution shall fall within the responsibility of a court in Novi Sad.

- From the moment the goods are brought to the exhibition area and throughout the event, the Exhibitor is obliged to be present at the opening and closing of the pavilion. The Fair is not responsible for any possible damage or loss of exhibits or any other property.



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41st INTERNATIONAL FAIR OF TOURISM



HOTELKEEPING AND CATERING

www.catering-equipment.novisadexpo.com

9th - 12th October 2008

TECHNICAL DEPARTMENT

REGISTRATION

FOR DESIGN, CONSTRUCTION AND DECORATION OF EXHIBITION AREA

PLEASE FILL IN THIS FORM LEGIBLY BY USING BLOCK CAPITALS

FULL COMPANY TITLE OF EXHIBITOR (DEPARTMENT THAT BEARS EXHIBITING COSTS)	
NAME AND SURNAME OF GENERAL MANAGER	
NAME, SURNAME AND TELEPHONE OF PERSON IN CHARGE OF EXHIBITION	
COUNTRY	
POSTAL CODE AND TOWN	
ADDRESS	
TELEPHONE	FAX
E-mail:	www.

PRICES INCLUDE CONSTRUCTION AND DECONSTRUCTION OF FOLLOWING ELEMENTS:

- CONSTRUCTION WITH FILLERS
- FLOOR COVERING (Hojga)
- FURNITURE (as specified)
- ONE SIGN 33/198 cm IN BLOCK CAPITALS
- TWO SPOTLIGHTS (area up to 25 m²)
- CUPBOARD OR STAGE ON 25 m²

ELEMENTS ORDERED SEPARATELY, NOT INCLUDED IN AFOREMENTIONED PRICE OF CONSTRUCTION AND EQUIPMENT

	PRICE	UNIT		PRICE	UNIT		PRICE	UNIT
CARPET HOJGA	6 EUR	m ²	VERTICAL GLASS-CASE			TABLE 120 x 80 cm	12 EUR	/1 item
LAMINATED PARQUET	14 EUR	m ²	100/100 cm	43 EUR	/1 item	TABLE 80 cm	10 EUR	/1 item
FLOORING h = 12 cm	8 EUR	m ²	100/50 cm	36 EUR	/1 item	CHAIR VIZI	8 EUR	/1 item
DOOR WITH LOCK	24 EUR	/1 item	50/50 cm	31 EUR	/1 item	OTHER CHAIRS	4 EUR	/1 item
CURTAIN	9 EUR	/1 item	POSTER IN-BUILT	16 EUR	/1 item	BAR	18 EUR	/1 item
VENETIAN BLINDS	12 EUR	/1 item	GLASS	8 EUR	m ²			
COMPANY LOGO	61 EUR	m ²	TOWER 2-DIMENSION CONST.	33 EUR	/1 item			
			TOWER 3-DIMENSION CONST.	57 EUR	/1 item			

ADDITIONAL TECHNICAL SERVICES

KITCHENETTE UTILISATION	160 EUR	/1 item	ACCESS TO DISTRIBUTION BOARD	45 EUR	/1 item
MOUNTING/UTILISATION OF SINK	42 EUR	/1 item	ELECTRIC CONNECTORS	9 EUR	/1 item
MOUNTING/UTILISATION OF ELECTRIC BOILER	42 EUR	/1 item	SPOTLIGHT 150 W	12 EUR	/1 item
UTILISATION OF REFRIGERATOR	75 EUR	/1 item	SPOTLIGHT 300 W	15 EUR	/1 item
			PHONE UTILISATION	11 EUR	/1 item

NOTE - ALL PRICES ARE PRESENTED WITHOUT V.A.T., WHICH SHALL BE CALCULATED IN THE INVOICE, IN ACCORDANCE WITH THE REGULATIONS IN POWER AT THE MOMENT WHEN SERVICES ARE RENDERED. The prices not stipulated in the application form shall be charged according to the valid pricelist of the Technical Department, and stipulated in the application form for additional services, which shall be sent later.

In case of a dispute, the Commercial Court in Novi Sad shall resolve the matter.

SEAL AND SIGNATURE
ON BEHALF OF NOVI SAD FAIR

PLACE DATE
SEAL AND SIGNATURE OF EXHIBITOR



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**HOTELKEEPING
AND CATERING**

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9th - 12th October 2008

GENERAL TERMS AND CONDITIONS AND TECHNICAL SERVICES

THE FOLLOWING TERMS AND CONDITIONS FOR PAYMENT ARE ACCEPTED:

1. Upon receiving the application form, the FAIR shall issue the PRO-FORMA INVOICE. The Exhibitor is obliged to make the payment before the stipulated deadline and not later than 10 days before the beginning of the event.

2. The Exhibitor who has fulfilled the obligations from the PRO-FORMA INVOICE receives RECEIPTS without which bringing exhibits in and taking them out from the fairground are not possible.

3. After the obligations from the PRO-FORMA INVOICE have been fulfilled and the event has finished, all additional services ordered in writing, as well as the difference in price for additional service of design and construction, are paid according to the FINAL BALANCE AND INVOICE, before the stipulated deadline.

4. The Exhibitor is obliged to pay an interest rate in accordance with the law should they not fulfil their obligations from the FINAL BALANCE AND INVOICE.

CONSTRUCTION OF EXHIBITION AREA COMPRISES

- Stand design
- Construction work on stand (mounting of aluminium construction, water pipes and electricity installation)
- Expert technical supervision

STANDS

They are divided into business area 60% and exhibition area 40%. This is basis for price of m² of stand.

FOR THE CONSTRUCTION of stand naturally coloured aluminium construction is used.

Type A – Octanorm

FILLERS

Made of Duplex black, white, light beige, olive green, orange or natural board-panel and glass with venetian blinds or nylon curtains, as the exhibitor wishes.

FLOOR

Carpet covered in squares of 50/50 cm Hojga type

LIGHTING OF STAND

The business area is lit by fluorescent lighting, and the exhibition area is lit by spot lights of 100 W

DISPLAY OF EXHIBITS

On carpet or stage height 7 cm, 40 cm, 80 cm, in horizontal and vertical window-cupboards

FURNITURE

Tables and cupboards for telephone are made of white or black panel

FURNITURE

Chairs are fabric upholstered with metal legs, the plastic ones are with metal legs, or made of plastic all together

NUMBER OF OFFICES, COFFEE ROOM AND FURNITURE STATED IN TABLE DEPENDS ON SIZE OF STAND

NAME	QUANTITY	Up to 25 m ²	26 – 50 m ²	51 – 100 m ²	> 101 m ²
OFFICE	No. of items	1	2	2	4
COFFEE ROOM	No. of items	1	1	1	1
TABLE	No. of items	1	2	4	5
CHAIR	No. of items	4	6	16	18
TEL. CUPBOARD	No. of items	1	1	2	5
KITCHEN SHELF LOW	No. of items	1	1	1	1
KITCHEN SHELF HIGH	No. of items	0	1	1	3
CARPET	ACCORDING TO SIZE OF STAND IN m ²				

TERMS AND CONDITIONS FOR RENTING STAND CONSTRUCTION AND FURNITURE

- SYSTEM ELEMENTS, INCLUDING EQUIPMENT, MUST NOT BE COVERED, PAINTED, DISMANTLED OR APPROPRIATED.
- THE EXHIBITOR IS RESPONSIBLE FOR MAINTENANCE OF ELEMENTS AT THE STAND DURING THE FAIR EVENT.
- THE EXHIBITOR SHALL COMPENSATE FOR ANY POSSIBLE LOSS OR DAMAGE OF ANY RENTED ELEMENT IN ACCORDANCE TO ITS MARKET VALUE.
- THE FAIR RETAINS THE RIGHT TO MAKE MINIMAL CHANGES IN THE PROJECT REQUESTED BY THE EXHIBITOR.
- THE FAIR GUARANTEES THAT ALL ELEMENTS SHALL BE DELIVERED, PROVIDED THERE ARE ENOUGH ITEMS ON STOCK, WHICH DEPENDS ON THE TIME OF APPLICATION FOR STAND CONSTRUCTION. IF THE EXHIBITOR CHOOSES NOT TO USE ALL ELEMENTS BELONGING TO THE PARTICULAR STAND TYPE, THE PRICE OF STAND CONSTRUCTION SHALL NOT BE LOWERED.
- CANCELLATIONS OF ORDERED SERVICES IN WRITING 15 DAYS BEFORE THE EVENT SHALL NOT BE ACCEPTED, AND THE APPLICANT SHALL BE ISSUED AN INVOICE FOR ALL SERVICES CONDUCTED UNTIL THE CANCELLATION.

Construction and decoration of the exhibition space may be done by the Exhibitor, as follows:

1. By hiring the Technical department of the NOVI SAD FAIR as the contractor
 2. Any other way, i.e. the Exhibitor hires another contractor or conducts the works on its own.
- By hiring the Technical department of the NOVI SAD FAIR as the contractor, the Exhibitor does not pay an approval fee for the project, while in any other case the fee is charged at 2.75 EUR/m².
 - Should the Exhibitor hire another contractor, the works may not begin before the Technical department approves the project.
 - The fee for approving the project shall be paid by the contractor.
 - Should the Exhibitor agree to pay this fee, the Technical department should be informed about such decision in writing.
 - The domestic expert who does the design and fitting of the exhibition area for a foreign exhibitor shall pay for the acknowledgment of the project in the amount of 2.75 EUR/m² in RSD exchange rate on the day of payment, i.e. the day of invoicing.
 - **The works not encompassed by the application, but deemed necessary by the Exhibitor can be ordered not later than two days (48 hours) before the opening of the event.**
 - **All such orders placed in a timely manner will be charged according to the current price-list.**
 - The prices do not include V.A.T.**



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41st INTERNATIONAL FAIR OF TOURISM



HOTELKEEPING AND CATERING

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9th - 12th October 2008

CATALOGUE DATA - EXHIBITOR

- The information to be included in the Catalogue, as well as your company logo, should be sent by mail or to katalog@novisadexpo.com
- Such information, submitted with the application for exhibiting, are an integral part of the application
- All exhibitors, regardless of the application deadline, are obliged to pay the fee for the Catalogue listing

INFORMATION ABOUT COMPULSORY CATALOGUE LISTING (according to the price-list in the signed application for exhibiting)

The Exhibitors are legal persons presenting their own products or services at the rented exhibition space and they must be registered in the official Catalogue of the Fair. The fee for compulsory Catalogue listing for the Exhibitors includes the following: publishing of information about the exhibitor (exact name, address, phone and fax number, e-mail address, http, logo) in the list of exhibitors in the Catalogue, publishing of up to 20 words about the products or services in the list of exhibitors in the Catalogue, in accordance with the commodity groups published in the Catalogue, uploading of the information about the company on the official web-site of the Fair, with a link to the web-site of the Exhibitor (the information shall be available from the opening of the event to the opening of the same event in the following year), entry in the Fair information system (a multimedia information centre in the Entrance Hall of the 'Master' Centre) all information about the Exhibitor, including the location of the exhibition space at the Fair (information available at all events until the opening of the same event in the following year), a copy of the Catalogue and other services stipulated in the general terms and conditions.

The exact name of the exhibitor (taken from the signed application for exhibiting)

Country, ZIP code, city/town, street and number

Telephone

Fax

www.

E-mail

Name of the contact person in charge of the Catalogue listing and their phone number

INFORMATION ABOUT REPRESENTATIVE OFFICE

Should the Exhibitor list representative offices of the company (outside the place where the headquarters of the company is), it should pay a fee for each listed representative office, according to the price-list for indirect exhibitors.

Country, ZIP code, city/town

Country, ZIP code, city/town

Street and number

Street and number

Telephone

Fax

Telephone

Fax

E-mail

E-mail

Please send your company colour trademark and logo along with the catalogue data. You can send your colour trademark and logo in electronic format (TIF, EPS, JPG, BMP in high resolution, or in a vector format CDR, Ai, FH)

During the Fair, the Novi Sad Fair will be informing the exhibitors about the most important daily events. If you are interested in receiving such news, we would like you to write the number of your mobile phone, so that we could send the information.

Mobile phone number

Stamp and signature of the Exhibitor

Please, turn over!

Outline of the list of products presented at the fair – according to commodity groups which are an integral part of the catalogue.

- | | |
|---|--------------------------------|
| <input type="checkbox"/> Household appliances | |
| <input type="checkbox"/> Hotel furniture | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Hotel equipment | |
| <input type="checkbox"/> Air-condition systems | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Washing, drying and ironing machines | |
| <input type="checkbox"/> Washing and cleaning machines | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Hygienic and sanitary equipment | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Refrigerating installations | |
| <input type="checkbox"/> Confectionery equipment and products | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Kitchen equipment | |
| <input type="checkbox"/> Equipment for pizza restaurants | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Winery equipment | |
| <input type="checkbox"/> Dishes | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Bathroom equipment | |
| <input type="checkbox"/> Restaurant equipment | <input type="checkbox"/> _____ |

**DATA FOR THE INFORMATIVE SEGMENT OF THE CATALOGUE (not obligatory to be stated)
These data are also used in informative public announcements.**

New products you present at the Fair

If you celebrate an anniversary in 2008, please state.



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CATALOGUE DATA - CO-EXHIBITOR

- The data for the catalogue, the trademark and the company logo can be sent by post or e-mailed to katalog@novisadexpo.com
- Such information, submitted with the application for exhibiting, are an integral part of the application
- In the case of registering more co-exhibitors, please copy the application form

DATA FOR THE OBLIGATORY APPLICATION FEE FOR THE CO-EXHIBITOR (according to the pricelist from the signed exhibition application form) – In case other companies also present themselves at the stand rented by the exhibitors, such companies shall be registered as co-exhibitors. The co-exhibitors shall be registered by the exhibitor on separate application forms for the application in the official exhibition catalogue and shall pay the application fee for the co-exhibitor. The data about the co-exhibitor are not entered into the catalogue under a separate letter, but are published along with the text supplied by the exhibitor along with the data about the exhibitor. The co-exhibitor's obligatory application fee for the catalogue comprises the following services: publishing data about the co-exhibitor (name, address, telephone, fax, e-mail, http, logo) in the list of exhibitors in the catalogue, according to the commodity groups which are an integral part of the catalogue; publishing up to 20 words about the products or service in the list of exhibitors in the catalogue, according to the commodity groups which are an integral part of the catalogue; placement of data about the company on the Fair internet site with a link to the co-exhibitor's internet site (the data will be on the site from the beginning of the event in the current year until the beginning of the same event in the following year); application in the Fair Info-service (multimedia information system in the 'Master' Entrance Hall); one copy of the catalogue and other services according to the elements of the general terms and conditions of exhibition.

The name and address of the exhibitor (from the signed exhibition application) who registers the data about the co-exhibitor

Name of the co-exhibitor

Country, ZIP code, city/town, street and number

Telephone

Fax

www.

E-mail

Please send your company colour trademark and logo along with the catalogue data. You can send your colour trademark and logo in electronic format (TIF, EPS, JPG, BMP in high resolution, or in a vector format CDR, Ai, FH)

During the Fair, the Novi Sad Fair will be informing the exhibitors about the most important daily events. If you are interested in receiving such news, we would like you to write the number of your mobile phone, so that we could send the information.

Mobile phone number

Outline of the list of products presented at the fair – according to commodity groups which are an integral part of the catalogue.

- | | |
|---|---|
| <input type="checkbox"/> Household appliances | <input type="checkbox"/> Winery equipment |
| <input type="checkbox"/> Hotel furniture | <input type="checkbox"/> Dishes |
| <input type="checkbox"/> Hotel equipment | <input type="checkbox"/> Bathroom equipment |
| <input type="checkbox"/> Air-condition systems | <input type="checkbox"/> Restaurant equipment |
| <input type="checkbox"/> Washing, drying and ironing machines | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Washing and cleaning machines | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Hygienic and sanitary equipment | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Refrigerating installations | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Confectionery equipment and products | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Kitchen equipment | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Equipment for pizza restaurants | <input type="checkbox"/> _____ |

Stamp and signature of the Exhibitor



NOVI SAD FAIR

Serbia - 21000 Novi Sad, Hajduk Veljkova 11
MARKETING AND PUBLIC RELATIONS
Phone: + 381 21/483-11-22, fax: + 381 21/483-11-23
E-mail: marketing@novisadexpo.com · www.novisadexpo.com

41st INTERNATIONAL FAIR OF TOURISM



HOTELKEEPING AND CATERING

www.catering-equipment.novisadexpo.com

9th - 12th October 2008

CATALOGUE DATA - INDIRECT EXHIBITOR

- The data for the catalogue can be sent by post or email it to katalog@novisadexpo.com
- In case you register more indirect exhibitors, please copy the application

DATA FOR THE OBLIGATORY APPLICATION FEE FOR THE INDIRECT EXHIBITOR (according to the pricelist from the signed exhibition application form) – In case some other companies are stated in the catalogue of the exhibitors (producers and countries of origin), such companies bare the status of indirect exhibitors. The exhibitor shall pay to the Fair an application fee for each stated indirect exhibitor. The data about the indirect exhibitors are not listed in the catalogue under a separate letter, but are published according to the text given by the exhibitor along with the data about the exhibitor. The indirect exhibitor's application fee for the catalogue covers the following services: name of the indirect exhibitor, city and country.

Name and address of the exhibitor (form the signed exhibition application form) who registers the data about the indirect exhibitor

1. _____
Name of the indirect exhibitor

Country and City

2. _____
Name of the indirect exhibitor

Country and City

3. _____
Name of the indirect exhibitor

Country and City

4. _____
Name of the indirect exhibitor

Country and City

5. _____
Name of the indirect exhibitor

Country and City

6. _____
Name of the indirect exhibitor

Country and City

Stamp and signature of the Exhibitor



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9th - 12th October 2008

ORDER FORM

APPLICANT - EXHIBITOR	
NAME OF GENERAL MANAGER	NAME OF AUTHORISED PERSON
PLACE/COUNTRY	ADDRESS
PHONE	FAX
E-mail	www.

A COMPLETED ORDER FORM SHOULD BE SENT TO THE MARKETING AND PUBLIC RELATIONS DEPARTMENT OF THE NOVI SAD FAIR
E-mail: marketing@novisadexpo.com

PARKING

	Price in EUR with V.A.T.	Number of admission tickets
• Rental of numbered parking-space next to the 'Master' Hall	30	<input type="text"/>
• Rental of numbered parking-space next to hall 1	15	<input type="text"/>
• Single-day parking-admission ticket	5	<input type="text"/>

NB: Mark the number of admission tickets required in the square provided. Numbered spaces mean using parking-spaces next to the indicated halls, for unlimited admissions. Single-day admission tickets are for one entry, if there are free spaces in the parking lot. All prices include V.A.T.

ADMISSION TICKETS

	Price in EUR with V.A.T.	Number of admission tickets
• Tickets for adults	4	<input type="text"/>
• Tickets for collective visits (groups larger than 15 people)	4	<input type="text"/>
• Tickets for children between 7 and 12 years of age, pensioners and collective visits of primary, secondary schools and faculties	3	<input type="text"/>
• Permanent admission tickets	21	<input type="text"/>
• ANNUAL BUSINESS TICKET	40	<input type="text"/>

NB: Mark the number of admission tickets required in the square provided. All prices include V.A.T.

SEAL AND SIGNATURE ON BEHALF OF NOVI SAD FAIR
--

PLACE	DATE
SEAL AND SIGNATURE FOR THE APPLICANT - EXHIBITOR	



NOVI SAD FAIR

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9th - 12th October 2008

APPLICATION CONTRACT FOR MARKETING SERVICES

CLIENT	
NAME OF GENERAL MANAGER	NAME OF AUTHORISED PERSON
PLACE/COUNTRY	ADDRESS
PHONE	FAX
E-mail	www.

POSSIBILITY OF ORGANISING A COMPLETE MARKETING PRESENTATION AT THE FAIR

PRINTED MATERIAL

CATALOGUE

The official publication about the participants in the fair.
Dimensions: 13 x 21 cm.

- Sticker on front page (3 x 2.5 cm) 250 EUR
- Sticker on Map of Fair (2 x 2 cm) 100 EUR
- Place for advertising supplement (supplement charged according to printer's price list) 200 EUR
- Dividing cardboard – one colour page
240 EUR x _____ strana = _____ EUR*
- Inside colour page
150 EUR x _____ page = _____ EUR*
- First inside page, colour 300 EUR*
- Second cover page, colour 330 EUR*
- Third cover page, colour 300 EUR*
- Fourth cover page, colour 380 EUR*

* NOTE

- The aforementioned prices for graphic design services are valid in cases when the client submits a ready-made solution via e-mail or on CD.
- The price is increased by 150 EUR if the client delivers material that needs designing and pre-press procedures.

FAIR NEWSLETTER (DAILY PAPER)

The daily paper is issued daily during the fair. They are distributed to all exhibitors, guests, visitors to the Fair, in Novi Sad and the media representatives.

- 1. Colour page 230 EUR
- 2. 1/2 back colour page 180 EUR
- 3. 1/2 colour page 130 EUR
- 4. 1/3 colour page 100 EUR
- 5. 1/4 colour page 80 EUR
- 6. One column of 6 x 1
on the front cover colour page 2 EUR
- 7. One column of 6 x 1
on the editorial colour page 1.30 EUR
- 8. One column of 6 x 1
on the advertising colour page 1 EUR
- 9. One column of 6 x 1
on the last colour page 2 EUR
- 10. Column of 3 cm on inside colour pages 50 EUR
- 11. Sticker on first colour page (6 x 3 cm) 70 EUR
- 12. Sticker on inside colour pages (6 x 3 cm) 35 EUR
- 13. Inserting advertising material for exhibitors (by number) 120 EUR
- 14. Inserting advertising material for non-exhibitors (by number) 240 EUR
- Number of service _____ in _____ of issues = _____ EUR

TICKETS FOR VISITORS, BILLBOARDS, FLYERS, ADVERTISING MATERIAL

- Printed sticker at the back of the tickets for visitors 1,630 EUR
 - Printed sticker at the front of the ticket for visitors 2,130 EUR
 - Printed sticker (of 60 x 40 cm) on billboards for the event 1,130 EUR
 - Leaflet space handed out to visitors 380 EUR
 - The right to hand out advertising material (exhibitors) 200 EUR*
 - The right to hand out advertising material (non-exhibitors) 320 EUR*
- * Three free passes

Mark the services you have picked in the squares provided. • Where there is a possibility for choosing more pages or messages, please specify.

ELECTRONIC MEDIA

FAIR RADIO

On 91.0 MHz – a non-stop programme audible for 80 km in diameter.

- Broadcasting 1 second of clip – 0.15 EUR
_____ reruns daily x _____ days = _____ EUR
- Between 1,000 and 3,000 second – 0.14 EUR
_____ broadcasts a day x _____ days = _____ EUR
- Between 3,000 do 6,000 second – 0.13 EUR
_____ broadcasts a day x _____ days = _____ EUR
- Broadcasting a message up to 20 words
(three times a day) 9 EUR
- Reporting from the spot, call-in programme or
guest appearance in studio (up to 2 minutes) 20 EUR
- Organising a raffle up to 2 minutes
(prize value must not be under 10 EUR) 13 EUR
- Creating a commercial up to 7 seconds
(and recording it on CD) 40 EUR
- Creating a commercial longer than 7 seconds
(and recording it on CD) 110 EUR

The pricelist is valid a week prior to the fair.

INTERNET SITE – BANNERS

Banner on first page of website – per month
(Serbian and English, with a link to the company's site)

- size 120 x 60 pixels 115 EUR
- size 180 x 150 pixels 150 EUR
- size 468 x 60 pixels 200 EUR

Banner on first page of website 'Master'
Congress Centre – per month
(Serbian and English, with a link to the company's site)

- size 120 x 60 pixels 115 EUR
- size 180 x 150 pixels 150 EUR
- size 468 x 60 pixels 200 EUR

Banner of the page of the fair event – per month
(Serbian and English, with a link to the company's site)

- size 120 x 60 pixels 90 EUR
- size 180 x 150 pixels 90 EUR
- size 468 x 60 pixels 100 EUR

Banner on the page reserved for companies, page for
visitors, page about us and page with news – per month
(Serbian and English, with a link to the company's site)

- size 120 x 60 pixels 90 EUR
- size 180 x 150 pixels 100 EUR

Banner on the page with the calendar of events
and press page – per month
(Serbian and English, with a link to the company's site)

- size 120 x 60 pixels 90 EUR
- size 180 x 150 pixels 100 EUR

Banner on all pages of the Fair –
over 2,000 pages – per month
(Serbian and English, with a link to the company's site)

- size 120 x 60 pixels 320 EUR
- size 180 x 150 pixels 500 EUR

FAIR INFONET

Television shows produced by the Novi Sad Fair. Realised daily during the fair, lasting for 15 minutes, and are broadcast on six local TV channels.

- Broadcasting of 1 second/spot
(brought in CD, DV or DVD) 5.50 EUR
- Subtitle up to 10 words
(design and one broadcasting) 45 EUR
- Sticker with compere announcement a
beginning and end (in one show) 65 EUR
- Mentioning along the anchor's introductory and
closing words (in one show) 50 EUR
- An Insert of up to 5 seconds (in one show) 99 EUR

PRODUCTION

- Recording and editing of report from stand
of exhibitor with broadcasting (up to 1 minutes) 99 EUR
- CD or DVD with client's broadcast clips 65 EUR
- CD or DVD with show where reports is shown 45 EUR

SPONSORSHIP AND PACKAGES

- SPONSOR OF TV SHOW 'FAIR INFONET'
(PER SHOW) 470 EUR
 - Presentation – a single broadcast of a report
from the stand, up to 2 minutes, per show
 - A single broadcast of a brought spot
of 20 seconds, per show
 - A sticker along with the anchor's introduction
in each show, per show
 - Subtitle up to 10 words, per show
- PROMOTION PACKAGE
(PER SHOW) 300 EUR
 - Presentation – one reports from stand,
up to 2 minutes, per show
 - A single broadcast of a brought spot
of 20 seconds, per show

ACCORDING TO A SPECIAL OFFER

- Filming and editing of a report from the field

ADVERTISING SPACES

ADVERTISING–TECHNICAL SERVICES (during fair events)

- Rental of advertising space of 5 x 1 m (tarpaulin or mesh) **in the 'Master' Centre Entrance Hall** m² = 100 EUR
- Rental of advertising space for a brought banner of 2 x 3 m (tarpaulin or mesh) **at the entrance to the 'Master' Centre Entrance Hall** 1,900 EUR
- Rental of advertising space of 3 x 10 m (banner or flag) **in the 'Master' Centre Entrance Hall** m² = 50 EUR
- Rental of advertising space for mounting a brought board of 1 x 2 m or banner, **within the Fair site and in the hall** m² = 50 EUR
- Rental of advertising space for a brought banner of 2 x 1 m (tarpaulin or mesh) or a brought board of 1 x 2 m **in the 'Master' Centre Entrance Hall** m² = 50 EUR

Flags

- on flagpole within Fair–site item = 100 EUR
- on own flagpole item = 70 EUR
- in 'Master' Hall item = 150 EUR
- at the entrance to the 'Master Centre' (1.5 x 3 m) item = 200 EUR
- Remounting a flagpole item = 57 EUR
- Placing a flagpole item = 100 EUR
- Placing a makeshift flagpole, with casting into concrete item = 150 EUR
- Space rental for a brought **zeppelin** 200 EUR
- Zeppelin rental of up to 7 days without filling * item = 65 EUR
* Filling of the zeppelin – according to separate offer.

UPON SPECIAL REQUESTS

- Design and printing of advertising posters
- AN OPTION TO RENT ADVERTISING SPACE ON THE FAÇADE OF THE NOVI SAD FAIR OVER A PERIOD OF ONE MONTH OR ONE YEAR**

PACKAGES

SPONSORSHIPS

Being unique business event, Fairs represent a perfect opportunity for a comprehensive advertising campaign, which would present the company in an attractive and memorable way to domestic and foreign exhibitors, businesspeople and visitors from the country and abroad.

Special offers, comprising all forms of media presentation, are compiled for those interested in becoming:

- GENERAL SPONSOR
- FRIEND OF FAIR
- RELIABLE BUSINESS PARTNER OF FAIR
- GREAT SPONSORSHIP PACKAGE
- PROMO–PACKAGE

Should you have an idea for original presentation of your company at the Fair or a suggestion for annual cooperation between our two companies, we are looking forward to using our ideas and experience to design a unique marketing offer for you.

Should you have any further queries, please do not hesitate to contact us on the following phone numbers: + 381 21/ 483–11–22.

PRESS CONFERENCES, PROMOTIONS, PRESENTATIONS...

The Fair's Marketing department organises and provides comprehensive services in the field of public relations. During or between fair events, we offer to organise

- PRESS CONFERENCES
- COMPANY OR PRODUCT PROMOTIONS
- PRESENTATIONS

Should you be interested in professional establishment of systematic and stable public relations in general, or within individual segments stipulated in the offer, we would be more than happy to provide assistance.

GENERAL TERMS AND CONDITIONS

FOR CONTRACTING MARKETING SERVICES

MATERIAL DELIVERY DEADLINES:

The signatory applicant is obliged to deliver the material ready for print (advertisements on CDs or in electronic format) to the Novi Sad Fair not later than 15 days prior to the beginning of the fair event. In the event that he does not deliver the material, the Fair will realise the ordered service according to the data it has at its disposal, and if it is not possible, the applicant will bear all the costs stated in the application as if the service were done.

Materials for a CD: format jpg 800 x 600

Materials for the Internet site – banners: format jpg or gif, 120 x 60 pixels, 180 x 150 pixels or 468 x 60 pixels

Terms of termination:

Once submitted, the application is irrevocable and legally binding, unless cancelled in writing, as follows:

THE CATALOGUE

– within and not later than 15 days prior to the beginning of the fair event, the signatory of the application is bound to compensate 10% of the value of the ordered service, according to the pro-forma invoice

– within less than 15 days and if he does not deliver the necessary material, the signatory is bound to pay damages in the full amount of the value of the ordered service

FAIR RADIO

– in case the applicant revokes the service after the issuance of the pro-forma invoice, and before the service is done, the applicant is bound to pay 10% as to compensate for the losses to cover the value of the ordered service.

ADVERTISING SPACES

Rental and design of advertising spaces is contracted for the

period of one year, counting from the day of signing the application.

In case the contract is terminated due to any applicant's fault, the applicant shall bear the costs of the dismantling of the advertisement from the advertising space.

The signed application is irrevocable and obligatory for the applicant unless revoked in writing:

– the utilisation of advertising areas on an annual basis within and not later than 15 days from the date of signing the application

– the utilisation of the advertising area during the fair events, five days prior to the beginning of the fair event

MANNER OF PAYMENT:

After signing the application the Fair will issue a pro-forma invoice for everything stated in the application.

The applicant is obliged to make the payment in full not later than before the works begin, according to the stated prices for the services. After the service has been done the vendee will be issued the FINAL INVOICE with the stated really performed services and the calculation of taxes, in accordance with the regulations.

In case the applicant does not pay due to any reason within the time limits stated in the invoice, he is also obliged to pay the legally binding penalty tax.

By signing this application – contract the applicant has accepted the general terms and conditions according to the Fair's internal documents which are an integral part of this application – contract, as well as the manner of payment stated in the application.

In case of dispute the jurisdiction of the Commercial Court in Novi Sad is in charge.

NOTE

All prices are without V.A.T.

By the signature and certification, the client accepts the GENERAL TERMS AND CONDITIONS specified and included in this application form – contract.



NOVI SAD FAIR

Serbia – 21000 NOVI SAD, Hajduk Veljkova 11

MARKETING AND PUBLIC RELATIONS

Phone: + 381 21/483-11-22

Fax: + 381 21/483-11-23

E-mail: marketing@novisadexpo.com

SEAL AND SIGNATURE
ON BEHALF OF NOVI SAD FAIR

PLACE	DATE
SEAL AND SIGNATURE OF EXHIBITOR	



NOVI SAD FAIR

Serbia - 21000 Novi Sad, Hajduk Veljkova 11
 SECTOR OF CONGRESS ACTIVITIES
 Phone: + 381 21/483-07-77, 483-07-88
 Fax: + 381 21/483-01-22
 E-mail: congresscentre@novisadexpo.com
 www.congresscentre.novisadexpo.com

41st INTERNATIONAL FAIR OF TOURISM



HOTELKEEPING AND CATERING

www.catering-equipment.novisadexpo.com

9th - 12th October 2008

APPLICATION FORM - CONTRACT FOR RENTING HALLS IN THE CONGRESS CENTRE

PLEASE FILL IN THIS FORM LEGIBLY BY USING BLOCK CAPITALS

FULL NAME OF THE COMPANY	
PLACE/COUNTRY	
ADDRESS	
CONTACT PERSON	PHONE/FAX
E-mail:	www.

TERMS – FILLED IN BY RENTER

HALL: _____ DATE: _____ TIME: _____

TERM APPROVED – FILLED BY THE FAIR

HALL: _____ DATE: _____ TIME: _____

HALL RENTAL AND TIME OF RENTAL		UNIT OF MEASUREMENT	PRICES IN EUR	ORDERED
GREAT HALL – 350 SETS	Up to 5 hours	1 hour	500	
	More than 5 hours interrupted		450	
HALL UP TO 100 SEATS	Up to 5 hours	1 hour	250	
	More than 5 hours interrupted		225	
HALL UP TO 200 SEATS	Up to 5 hours	1 hour	440	
	More than 5 hours interrupted		395	
HALL UP TO 400 SEATS	Up to 5 hours	1 hour	750	
	More than 5 hours interrupted		675	
HALL UP TO 600 SEATS	Up to 5 hours	1 hour	1,200	
	More than 5 hours interrupted		1,050	
HALL UP TO 1.000 SEATS	Up to 5 hours	1 hour	2,000	
	More than 5 hours interrupted		1,800	

BOOKING OF ADDITIONAL SERVICES

<input type="checkbox"/> Ordering cocktails _____	<input type="checkbox"/> Translation _____
<input type="checkbox"/> Flower arrangements _____	<input type="checkbox"/> System for translation _____
<input type="checkbox"/> Boards for poster sessions _____	<input type="checkbox"/> System for voting _____
<input type="checkbox"/> Filming events _____	<input type="checkbox"/> Organisation of press conferences _____
In agreement with the applicant, for additional services a separate offer will be issued.	

NOTE: ALL PRICES WITHOUT V.A.T.

THE FOLLOWING TERMS AND CONDITIONS FOR PAYMENT ARE ACCEPTED:

- A 5% discount is granted on the net amount if the whole capacity of the Congress Centre is rented.
- The FAIR shall issue a PRO-FORMA INVOICE to the Renter, covering all services requested in the application form. The Renter is obliged to settle the bill completely before the beginning of the event. Booking shall be deemed final and confirmed only after the payment has been made.
- After the event has finished, the Renter shall be issued a FINAL INVOICE, covering all serviced actually rendered and including all taxes, in accordance with the relevant law.
- The Renter is obliged to pay the whole amount stipulated in the FINAL INVOICE until the deadline stipulated in the FINAL INVOICE.
- The Renter is obliged to pay an interest rate should they not pay the whole amount until the deadline stipulated in the FINAL INVOICE.

By signing this application contract, the Renter has agreed to accept the general terms and conditions, payment methods and conditions stipulated in this application-contract. Once submitted, the application is irrevocable and legally binding, unless cancelled in writing seven (7) days prior to the fair event. In case of revocation/termination of this application – contract in the period shorter than seven (7) days prior to the fair event, the leaseholder is obliged to pay the whole sum in terms of damages in accordance with the last pro-forma invoice issued against this application – contract, regardless of the fact that he utilises or does not utilise this lease, and the Fair reserves the right to rent the stated services for the stated term to a different client.

In case of a dispute, the Commercial Court in Novi Sad shall resolve the matter.

SEAL AND SIGNATURE
ON BEHALF OF NOVI SAD FAIR

PLACE	DATE
SEAL AND SIGNATURE OF RENTER	

GENERAL RENTING TERMS AND CONDITIONS

Article 1

The price of renting the hall includes the complete audio–visual support:

a) from Great Hall (350 seats)

- frontal projections with two projectors, 6,000 ANSI Lumen each
- two automatic screens 4 m
- plasma screen in front of the Hall
- PC (PowerPoint, DVD, CD, Video, floppy, USB drive)
- audio (Radio, CD, DVD, Mic, PC)
- video (DVD, DV, SVHS, VHS)
- two cameras on the ceiling
- wireless microphones
- desk microphones
- monitors on the chairperson's desk
- monitor on speaker's desk
- access provided for notebooks, both on the speaker's desk and the chairperson's desk

b) for halls accommodating between 100 and 1.000 people

- frontal projection with a projector, 4,500 ANSI Lumen
- automatic screen 3 m
- PC (PowerPoint, DVD, CD, Video, floppy, USB drive)
- audio (CD, DVD, Mic, PC)
- video (DVD, DV, SVHS, VHS)

- a camera on the ceiling
- wireless microphones
- desk microphones
- monitors on the chairperson's desk
- monitor on the speaker's desk
- access provided for notebooks, both on the speaker's desk and the chairperson's desk
- plasma screen in front of the Hall

Article 2

Additional services and catering are not covered in this application form. All additional services are covered by an Appendix to the Contract.

Article 3

The Fair is not responsible for possible loss or damage to technical devices, material, equipment and other items brought in by the Renter before, during and after the renting period agreed.

Article 4

The Renter is responsible for possible damage to the equipment which is an integral part of the rented space during the renting period.



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NOVI SAD FAIR

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41st INTERNATIONAL FAIR OF TOURISM



HOTELKEEPING AND CATERING

www.catering-equipment.novisadexpo.com

9th - 12th October 2008

APPLICATION - CONTRACT FOR CATERING

Please fill in this form in clear printed letters in order to enable correct processing of data about the applicant - exhibitor

NAME OF APPLICANT - EXHIBITOR	
COUNTRY	
PLACE, ADDRESS	
CONTACT PERSON	PHONE/FAX
E-mail:	www.

A COMPLETED ORDER TO BE GIVEN TO THE CATERING DEPARTMENT OF THE NOVI SAD FAIR

MENU (PARTIAL OFFER)	MEASURE	PRICE IN EUR V.A.T. included	ORDERED
SANDWICH (CLASSIC AND VEGETARIAN)	Item	1.50	
CANAPÉ (CAVIAR, SCAMPI, FRUTTA DI MARE, SALMON, PROSCIUTTO, DRY MEAT, DIFFERENT CHEESES)	Item	1.00	
NIBBLES FROM VOJVODINA (HAM, DRY MEAT, CHEESE, SALAMI)	150 g	4.00	
MEAT ROLLS	Item	0.40	
PIES (WITH CHEESE, MEAT, VEGETABLES)	Item	0.30	
MIXED GRILL (OF CHOICE)	200 g	5.00	
WALLEYE ORLY	1 kg	12.50	
FRIED FISH WITHOUT BONES	1 kg	12.50	
MEAT SALADS	200 g	2.00	
FRESH SALADS	200 g	1.50	
SMALL PASTRY	1 kg	15.00	
DIFFERENT CAKES	piece	1.50	

EXTRA REQUESTS

STATE TYPE OF FOOD

STATE TYPE OF QUANTITY OF BEVERAGES

In agreement with the applicant, for the ordered types of food and the ordered type and quantity of beverages, there will be a special offer issued to the applicant.

SPECIAL REQUESTS

Equipment and utensils (glasses, cutlery...)

Staff and service

In agreement with the applicant, for the booked special services there will be a special offer issued.

THE ORDERED CATERING SERVICE TO BE DELIVERED:

Hall (exhibition area) _____ Time _____

Date _____ Expected number of guests _____

NB – ALL PRICES STATED ARE WITH THE INCLUDED V.A.T.

By signing this application – contract, the applicant agrees with the general terms and conditions, manner and terms of payment stated in this application – contract.

THE SIGNED APPLICATION IS IRREVOCABLE AND OBLIGATORY FOR THE APPLICANT UNLESS REVOKED EXCLUSIVELY IN A WRITTEN FORM 3 DAYS PRIOR TO THE TERM STATED FOR THE SERVICE TO BE DONE.

In case of dispute the jurisdiction of the Commercial Court in Novi Sad is in charge.

SEAL AND SIGNATURE
ON BEHALF OF NOVI SAD FAIR

PLACE	DATE
SEAL AND SIGNATURE FOR THE APPLICANT – EXHIBITOR	

PAYMENT CONDITIONS

1. Pursuant to the application, the FAIR will issue a PRO-FORMA INVOICE to the applicant for all the stated services in the application. The applicant is obliged to make the payment in full according to the pro-forma invoice not later than the beginning of the fair event, according to the prices stated for such services. From the date of payment the ordered service shall be considered confirmed and final.

2. After the event has ended, the applicant will be issued the FINAL INVOICE with all the really utilised services and the tax calculations, in accordance with the regulations.

3. The applicant is obliged to pay in full the stated amount in the FINAL INVOICE and make that payment after the event has ended and this FINAL INVOICE issued and delivered and within the time stipulated in the FINAL INVOICE.

4. The applicant is obliged to pay the legally binding penalty tax in case, for any reason, he does not pay the stated sum until the date stipulated in the FINAL INVOICE.

By signing this application – contract, the applicant agrees with the general terms and conditions, manner and terms of payment stated in this application – contract.

THE SIGNED APPLICATION IS IRREVOCABLE AND OBLIGATORY FOR THE APPLICANT UNLESS REVOKED EXCLUSIVELY IN A WRITTEN FORM 3 DAYS PRIOR TO THE TERM STATED FOR THE SERVICE TO BE DONE.

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