



**Ministry of Public Works and Housing
Central Tendering Department**

to the benefit of
**Palestinian Industrial Estates and Free Zones Authority
(PIEFZA)**

German Financial Cooperation

**Pre-qualification Documents
for the Establishment of the
Jenin Industrial Free Zone
“Off Site and Phase I of On-Site Infrastructure ”**

Tender No.: PIEFZA/FRG-KFW/2017/057-CTD

Ref N°:

BMZ 2000 65 433

Employer:

Palestinian Industrial Estates and Free Zones Authority (PIEFZA)

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List of Abbreviations

BMZ	German Ministry of Economic Co-Operation and Development
BOD	Biochemical Oxygen Demand
BoT	Built, Operate and Transfer
COD	Chemical Oxygen Demand
CTD	Central Tendering Department
EU	European Union
FIDIC	Fédération Internationale des Ingénieurs Conseils International Association of Consulting Engineers
HDPE	High Density Polyethylene
ISO	International Organization for Standardization
JIFZ	Jenin Industrial Free Zone
JV	Joint Venture
KfW	German Development Bank
MoFP	Ministry of Finance and Planning
MoPWH	Ministry of Public Works and Housing
N	Nitrogen
ND	Nominal Diameter (equivalent to DN)
OHSAS	Occupational Health and Safety Management System
P	Phosphor
PETL	Palestinian Electricity Transmission Company Ltd
PIEFZA	Palestinian Industrial Estate and Free Zone Authority
PN	Pressure Nominal
PNA	Palestinian National Authority
PQ	Pre-Qualification
TOBB-BIS	Industrial Park Management Company (Developer of JIFZ)
TKN	Total Kjeldahl Nitrogen
TSS	Total Suspended Solids
UV	Ultra Violet
VAT	Value Added Tax
WWTP	Waste Water Treatment Plant


1 Information to Applicants

1.1 General	
1.2 Introduction	<p>PIEFZA(the Employer) invites through the Central Tendering Department (CTD) internationally experienced firms or joint ventures to participate in the pre-qualification process for the following project:</p> <p style="text-align: center;">“Establishment of the Jenin Industrial Free Zone (JIFZ)”</p> <p>This tender and work contract is divided into off-site infrastructure measures and on-site infrastructure measures, subdivided into seven lots:</p> <p><u>Off-Site Infrastructure:</u></p> <ul style="list-style-type: none"> • Lot 1: 4th Transformer and its auxiliaries • Lot 2: WWTP Compact Unit • Lot 3: Off-site facilities • Lot 3.1: Main Water Pipeline from Connection Point to Roundabout and 300m along road 60 + temporary connections • Lot 3.2: Connection Pipeline from Roundabout to JIFZ (8”) and “temporary” connection to existing pipeline. • Lot 3.3: Reservoir, water tower and pumping station • Lot 3.4: Access road, street lighting and telecommunication system (ducts and manholes) • Lot 3.5: Storm water connection to Wadi Al Moqata’ and rehabilitation of Wadi • Lot 3.6: Roundabout at road No 60 with 300 m access road <p><u>On-Site Infrastructure:</u></p> <ul style="list-style-type: none"> • Lot 4: On-Site Water supply, fire-hydrant system and sewer networks • Lot 5: On-Site Road construction • Lot 6: On Site Power networks and street-lightning • Lot 7: On Site Storm water drainage system <p>All lots shall be awarded with one contract.</p> <p>The short-listed Applicants will be invited to issue their bids.</p> <p>PIEFZA through CTD intends to issue the tenders among the pre-qualified companies and/or joint ventures in the 2nd half of the year 2017.</p> <p>PIEFZA through CTD is now soliciting expressions of interest and the submission of qualification and experience documentation from foreign and local entities, including those experienced and capable joint ventures / consortia (no joint liability required, see also clause 1.20), wishing to submit a proposal for the abovementioned works.</p> <p>This pre-qualification document is comprised of:</p> <ul style="list-style-type: none"> • Chapter 1: Information to applicants • Chapter 2: Qualification criteria • Chapter 3: Application forms <p>Complete pre-qualification applications shall be prepared for all lots together in line with the criteria defined in this document.</p> <p>PQ Applications have to be prepared in English language and must be complete and self-contained in all respects.</p> <p>PQ Applications will be evaluated separately. PQ Applications, which do not meet the requirements rendered in this document, will not be accepted.</p> <p>PQ Applications submitted will be treated confidentially but will not be returned.</p>

<p>1.3 Project Description and Scope of Work</p>	<p>The main actors and their roles within the Jenin Industrial Free Zone Project (JIFZ) are as follows:</p> <ul style="list-style-type: none"> • Borrower: The Borrower will be the Palestinian National Authority (PNA) represented by the Ministry of Finance and Planning (MoFP). • Employer: Pursuant to the “Industrial Estates and Industrial Free Zones Law No 10 (PIEFZA law 10/98)” the Palestinian Industrial Estate and Free Zone Authority (PIEFZA) was established. • Developer & Operator: The Turkish Industrial Estate Developer TOBB-BIS will be the developer & operator of the JIFZ. • The Palestinian Central Tendering Department (CTD) is the authority in charge for pre-qualification, tendering and award. • Co-Financier: Federal Republic of Germany through KfW.
	<p>With this project an industrial estate (890.000 m2) in Greater Jenin will be established adjacent to the Green Line border with Israel.</p> <p>The infrastructure to be implemented through PIEFZA and co-financed by the Federal Republic of Germany through KfW is described in the following:</p>
	<p>Lot 1: Design-build of 4th Transformer and its auxiliaries</p> <p>Detailed design and installation of the 4th transformer unit (45 MVA) and its auxiliaries to the existing sub-station have to be completely sub-contracted to PETL (nominated Sub).</p> <p>The procurement of the transformer and its auxiliaries will be through the main contractor.</p>
	<p>Lot 2: Design-build of WWTP Compact Unit</p> <ul style="list-style-type: none"> • Detailed design of stage 1 and 2 (as specified below). • Construction of stage 1 only. <p><u>Local applicants are requested to nominate a well experienced international company for this part of the works (design, delivery and construction). Please refer also to clause 1.12.</u></p> <p><u>Stage 1:</u></p> <ul style="list-style-type: none"> • Mechanical wastewater treatment: pumping station, compact screen and grit chamber with grease removal. • Biological wastewater treatment: activated aeration (activated sludge process in two lines) for COD/BOD degradation and nitrogen removal by nitrification and denitrification in combination with simultaneous aerobic sludge stabilization; blower station for compressed air intake; secondary settlement tank; sludge circulation by pumping; excess sludge withdrawal by pumping. • Sludge treatment: surplus sludge gravity thickener; mechanical sludge; dewatering unit; sludge storage place. • Others (to be build according stage 2 requirements): administration building, laboratory; workshop; roads and platforms; fence, landscape; discharge channel. <p><u>Stage 2:</u></p> <p>In stage 2 the plant capacity will be extended and the process will be added by a tertiary treatment.</p> <ul style="list-style-type: none"> • Extension of mech. treatment units as per stage 1. • Supplementing the biological treatment with an additional treatment line consisting of two aeration tanks and two secondary clarifiers. • Tertiary treatment: chemical dosing station (P-precipitation); disc filters; UV disinfection; effluent tank. • Sludge treatment: additional surplus sludge gravity thickener and sludge dewatering unit.

	<p>Dimensioning flows:</p> <table border="1"> <thead> <tr> <th>Design flow</th> <th>Unit</th> <th>stage 1</th> <th>stage 2</th> </tr> </thead> <tbody> <tr> <td>Annual Average Design Flow</td> <td>m³/d</td> <td>1,000</td> <td>2,000</td> </tr> <tr> <td>Average hourly flow rate</td> <td>m³/h</td> <td>41.7</td> <td>83.3</td> </tr> <tr> <td>Design Peak flow</td> <td>m³/h</td> <td>75.0</td> <td>150.0</td> </tr> </tbody> </table> <p>Concentrations and total loads:</p> <table border="1"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">stage 1</th> <th colspan="2">stage 2</th> </tr> <tr> <th>mg/l</th> <th>kg/d</th> <th>mg/l</th> <th>kg/d</th> </tr> </thead> <tbody> <tr> <td>BOD₅</td> <td>520</td> <td>520</td> <td>520</td> <td>1,040</td> </tr> <tr> <td>TSS</td> <td>520</td> <td>520</td> <td>520</td> <td>1,040</td> </tr> <tr> <td>TKN</td> <td>64</td> <td>64</td> <td>64</td> <td>128</td> </tr> </tbody> </table> <p>Discharge Criteria:</p> <table border="1"> <thead> <tr> <th>Parameter</th> <th>Unit</th> <th>stage 1</th> <th>stage 2</th> </tr> </thead> <tbody> <tr> <td>Biochemical Oxygen Demand BOD₅</td> <td>mg/l</td> <td>10</td> <td>10</td> </tr> <tr> <td>Total Suspended solids, TSS</td> <td>mg/l</td> <td>10</td> <td>10</td> </tr> <tr> <td>Total nitrogen N</td> <td>mg/l</td> <td>10</td> <td>10</td> </tr> <tr> <td>Nematodes</td> <td>Eggs/l</td> <td>-</td> <td>1</td> </tr> <tr> <td>Faecal Coliform</td> <td>CFU/100 ml</td> <td>-</td> <td>200</td> </tr> </tbody> </table>	Design flow	Unit	stage 1	stage 2	Annual Average Design Flow	m ³ /d	1,000	2,000	Average hourly flow rate	m ³ /h	41.7	83.3	Design Peak flow	m ³ /h	75.0	150.0		stage 1		stage 2		mg/l	kg/d	mg/l	kg/d	BOD ₅	520	520	520	1,040	TSS	520	520	520	1,040	TKN	64	64	64	128	Parameter	Unit	stage 1	stage 2	Biochemical Oxygen Demand BOD ₅	mg/l	10	10	Total Suspended solids, TSS	mg/l	10	10	Total nitrogen N	mg/l	10	10	Nematodes	Eggs/l	-	1	Faecal Coliform	CFU/100 ml	-	200
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	<p>Lot 3: Construction of off-site facilities</p> <p>Lot 3.1: Main Water Pipeline from Connection Point at Al Jalameh adjacent the Palestinian – Israeli border to roundabout (intersection “Road 60 – JIFZ access road”); 1,200 m pipeline, 3 valves and distribution chambers</p> <ul style="list-style-type: none"> 8” steel pipe - OPTIONAL 20” steel pipe - OPTIONAL <p>One of the above options will be awarded.</p> <p>Lot 3.2: Connection pipelines</p> <ul style="list-style-type: none"> “temporary” connection to existing high pressure pipeline (30 bar) at roundabout (8” steel pipe, ca. 15m, 30bar). from roundabout along the access road to the reservoir inside the JIFZ area; 8” steel pipe; 1,950 m <p>Lot 3.3: Reservoir, water tower and pumping station</p> <ul style="list-style-type: none"> A reservoir consisting of 4 chambers; each with a volume of 1,500 m³. A pumping station between the reservoirs incl. chlorination unit (110l/s, 33 m head). A water tower on top of the reservoir (height 28 m) with a volume of 500m³. <p>Lot 3.4: Access road, street lighting and telecommunication system (ducts and manholes)</p> <ul style="list-style-type: none"> ca. 1,325 m access road (4 lanes incl. walkway on both sides). Street lighting at the intermediate. Cable ducts and manholes reserved for PALTEL. 																																																																

	<p>Lot 3.5: Storm water connection to Wadi Al Moqata' and rehabilitation of Wadi</p> <ul style="list-style-type: none"> The storm water system of the on-site system is to be connected to the Wadi, and the Wadi to be rehabilitated at a length of approx. 1.3 km. <p>Lot 3.6: Roundabout at road No 60 with 300 m access road - OPTIONAL</p> <ul style="list-style-type: none"> Roundabout at Road No 60 (Nazareth-Jenin) including traffic arrangement during construction. 300 m access road including street lighting and duct system. 																		
	<p>Lot 4: Construction of on-site water supply, fire-hydrant system and sewer networks</p> <p>4.1 Water supply distribution network</p> <p>Phase 1:</p> <table border="1" data-bbox="528 705 1158 1249"> <thead> <tr> <th colspan="2">SUMMARY TABLE FOR PHASE 1</th> </tr> <tr> <th>DIAMETER (mm)</th> <th>LENGTH (m)</th> </tr> </thead> <tbody> <tr> <td>315 mm HDPE100PN10</td> <td>26</td> </tr> <tr> <td>250 mm HDPE100PN10</td> <td>511</td> </tr> <tr> <td>200 mm HDPE100PN10</td> <td>672</td> </tr> <tr> <td>160 mm HDPE100PN10</td> <td>3307</td> </tr> <tr> <td>63 mm HDPE100PN10</td> <td>933</td> </tr> <tr> <td>40 mm HDPE100PN10</td> <td>583</td> </tr> <tr> <td>TOTAL</td> <td>6032</td> </tr> </tbody> </table> <ul style="list-style-type: none"> ca. 4,000 m HDPE Pipes ND 80 – 150 mm ca. 20 hydrants ca.28 hydrant <p>4.2 Sewer network</p> <p>Phase 1:</p> <p>200 mm 1987 m 300mm 1608 m 400mm 154 m</p> <ul style="list-style-type: none"> ca. 61 Monitoring Manholes 67 monitoring manholes ca. 39 Plot connections incl. Manholes 68 plot connection 	SUMMARY TABLE FOR PHASE 1		DIAMETER (mm)	LENGTH (m)	315 mm HDPE100PN10	26	250 mm HDPE100PN10	511	200 mm HDPE100PN10	672	160 mm HDPE100PN10	3307	63 mm HDPE100PN10	933	40 mm HDPE100PN10	583	TOTAL	6032
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	<p>Lot 5: Construction of on-site road construction of asphalt roads and pavements</p> <p>Phase 1.1:</p> <ul style="list-style-type: none"> ca. 2,650 m Road 25 m wide 2,830 m road 25 m wide ca. 585 m Road 15 m wide 760 m road 15m wide 417 m road 17.6 m wide 																		

	<p>Lot 6: Construction of on-site power networks and street-lightning Phase 1.1 and 1.2:</p> <ul style="list-style-type: none"> • 1 Main distribution center • 6 Distribution Centers • ca. 4,000 m cable trenches • ca. 18,000 m cables
	<p>Lot 7: Construction of on-site storm water drainage system Phase 1</p> <ul style="list-style-type: none"> • ca. 4,250 m Storm Water RC-Pipes ND 300 – ND 1000 mm • 300 mm 1313 m • 400mm 422 m • 500mm 678 m • 600mm 1056m • 800mm 738m • 1000mm 422m
	<p>Project completion period: 18 months + 12 months defects liability period. No operation period to be considered.</p>
	<p>The works are to be implemented in zone B and C. The bidders shall be aware of and consider respective restrictions during work implementation and special permits required.</p>
	<p>The JIZA area is shown below:</p> 



<p>1.4 Source of Funds</p>	<p>The required off-site infrastructure and the required phase I of on-site infrastructure for lot 4,5,6 and 7 shall be implemented by PIEFZA in cooperation with other actors and shall be financed by the Federal Republic of Germany through KfW as per available budget. The implementation of other on-site infrastructure (security and administrative infrastructure, parking,) will be designed, implemented and financed by the designated developer & operator of the JIFZ, the Turkish company TOBB-BIS.</p> <p>Although various departments in the Occupied Palestinian Territories and KfW retain certain approval rights, they shall in no way be deemed as party to the Contract or be under any financial obligation to the Contractor.</p>
<p>1.5 Consultant</p>	<p>The Implementation Engineer for this work is the JV of SRP Schneider & Partner Ingenieur Consult GmbH, Germany, and Palestinian Wastewater Engineers Group (PWEG), Occupied Palestinian Territories.</p>
<p>1.6 Purpose of Pre-Qualification</p>	<p>It ensures that bids are received only from Applicants who have the necessary experience, technical, and financial capabilities to reasonably undertake the project as proposed.</p>
<p>1.7 Applicable guidelines/ law for Pre-Qualification Process</p>	<p>The pre-qualification process will be governed by the “Guidelines for the Procurement of Goods, Works and associated Services in Financial Cooperation with Partner Countries” (version August 2016) published by the Federal Republic of Germany through KfW Development Bank, Germany, which can be downloaded from the following web-site: https://www.kfw-entwicklungsbank.de/Download-Center/PDF-Dokumente-Richtlinien/Vergabe-E.pdf and Palestinian rules and conditions (Palestinian General Procurement Law) , in close cooperation and under the overall guidance and responsibility of the CTD.</p>
<p>1.8 Law and Language of Contract</p>	<p>Interpretations and enforcement of the contracts will be in accordance with the laws of the Occupied Palestinian Territories.</p> <p>The governing language will be English.</p>

<p>1.9 Contract Documents</p>	<p>Contract provisions will be</p> <ul style="list-style-type: none"> • for Lot 1 and 2 in line with the “FIDIC Conditions of Contract for Plant and Design - Build (Yellow Book), First Edition 1999”, and • for Lot 3 to 7 in line with the “FIDIC Conditions of Contract for Construction (Red Book), First Edition 1999”, and • the “KfW Guidelines for the Procurement Goods, Works and associated Services in Financial Cooperation with Partner Countries”. <p>All portions of the Contract Documents including the Conditions of Contract (FIDIC) will be prepared specifically for the related contract. Specifications will generally be based on German and other applicable international guidelines and Palestinian standards.</p>
<p>1.10 Taxes and Duties</p>	<p>It will be the responsibility of the Applicant to clear all imported materials and equipment and personnel for the project through the Customs and Immigration as well as any other jurisdictional administration. Anyhow, VAT, duties and import VAT as well as other applicable costs related to tax law have to be shown separately by the applicant in the invoices and will be paid by the MoFP, if appropriate.</p> <p>Tenderers should be aware that VAT, other public charges and customs duties shall not be financed by the project funds provided by the Federal Republic of Germany through KfW.</p> <p>The contractor should register in the Occupied Palestinian Territories in order to be exempted from taxes and VAT.</p> <p>Any VAT, other public charges and customs duties payable by the Contractor for those parts of the Contract that will not be exempted from VAT and customs duties will be reimbursed to the Contractor by the MoFP.</p>
<p>1.11 Corrupt Practices</p>	<p>All project stakeholders of activities financed by the Federal Republic of Germany through KfW, as well as Applicants, suppliers, and contractors under contracts financed by the Federal Republic of Germany through KfW, shall observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this requirement, the Employer and KfW:</p> <ul style="list-style-type: none"> • define, for the purposes of this provision, the terms set forth below as follows: <ul style="list-style-type: none"> ○ “corrupt practice” means the offering, giving receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any party in the procurement process or the execution of a contract; ○ “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; ○ “collusive practices” means a scheme or arrangement between two or more Applicants, with or without the knowledge of the Borrower, designed to influence the action of any party in a procurement process or the execution of a contract; ○ “coercive practices” means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract; • will reject a proposal for award if it determines that the applicant recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract; and • will sanction a party or its successor, including declaring ineligible, either indefinitely or for a stated period of time, to participate in activities financed by the Federal Republic of Germany through KfW if

	<p>it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, a contract financed by the Federal Republic of Germany through KFW.</p>
<p>1.12 Eligible /Ineligible Applicants</p>	<p>An Applicant shall be a private or government-owned legal entity, or any combination of them with a formal intent to enter into an agreement or under an existing agreement in the form of a Joint Venture (JV). In the case of a JV,</p> <ul style="list-style-type: none"> • a JV shall nominate a representative partner who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the qualification process and, in the event the JV is qualified, during the bidding process, and in the event the JV is awarded the Contract, during contract execution; and • any applicant cannot be a partner of more than one JV and cannot be a subcontractor to other pre-qualified Applicants during the bid.
	<p>There are no restrictions regarding the Applicant's country of domicile. The Applicant shall however be constituted, incorporated, or registered and shall operate in conformity with the provisions of the laws of his country of domicile.</p> <p>Domestic companies or legal persons may also apply if they;</p> <ul style="list-style-type: none"> • have been registered in the Occupied Palestinian Territories as Contractor for any works similar to those which are subject of this procurement, • have been classified in the Palestinian contractors classification system as Grade 1 or above contractor / sub-contractor for all applicable works (e.g. roads, water, wastewater, electricity, etc.), and have paid taxes, social contributions and other public duties.
	<p>The above requirement shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of the Contract.</p>
	<p>An Applicant will be ineligible when there is a conflict of interest in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations, and that such conflict of interest may contribute to or constitute a prohibited practice. Consequently Applicants shall not have a conflict of interest. Applicants may be considered to be in a conflict of interest with one or more parties in this bidding process if they, including but not limited to:</p> <ul style="list-style-type: none"> • have controlling shareholders in common; or • receive or have received any direct or indirect subsidy from any of them; or • have the same legal representative for purposes of their Application; or • have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Applicant, or influence the decisions of the Employer regarding this bidding process. <p>A firm that is under a declaration of ineligibility, at the date of submission of the application or thereafter, shall not be considered.</p>
	<p>Tenders from bidders will be admitted to the procedure provided that none</p>

	<p>of the following reasons for exclusion apply:</p> <ul style="list-style-type: none"> • Sanctions or embargoes issued by the Security Council of the United Nations, the EU or the German Government preclude the participation of a bidder; • The bidder is excluded from the tendering process with legal effect of the country of the contracting agency on grounds of criminal offences, especially fraud, corruption or other economic crimes; • The bidder is a state-controlled company in the partner country that is not legally or economically independent, or that is not subject to commercial law, or that is a public authority dependent on the contracting agency or the project executing agency or the recipient of the loan/financing amount; • The bidder or individual members of the bidder's staff or a subcontractor has economic links or family ties with personnel of the contracting agency who are involved in preparing the tender documents, awarding the contract or supervising the execution of the contract, insofar as the conflict of interests could not be resolved to KfW's satisfaction in advance of the contract award and execution phase; • The bidder is or was involved as a consultant in the preparation or implementation of the project. The same applies to an enterprise or an individual that is closely connected to the bidder under a company group or a similar business link, or to several enterprises or individuals associated correspondingly. (exception: In <i>BOT</i> projects or turnkey projects a participation of future suppliers or manufacturers may even be desirable); • The bidder or individual members of the bidder's staff or a subcontractor are or were during the last 12 months prior to publication of the invitation to tender indirectly or directly linked to the project in question through employment as a staff member or advisor to the contracting agency, and are not or were not able in this connection to influence the award of the contract for services, or the bidder is not or was not otherwise able to influence the award of the contract for services.
	<p>Applicants shall provide such evidence of their continued eligibility satisfactory to the Employer, as the Employer shall reasonably request.</p>
<p>1.13 Eligible Materials, Equipment and Services</p>	<p>There are no restrictions regarding the country of origin of materials and equipment to be supplied under the Contract co-financed by the Federal Republic of Germany through KfW.</p>
<p>1.14 Currency and exchange rate</p>	<p>Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the EURO equivalent using the rate of exchange determined as follows:</p> <p>Construction turnover or financial data required for each year - Exchange rate on the last day of the respective calendar year will prevail (in which the amount for the respective year has to be converted).</p> <p>Value of single contract - Exchange rate on the date of the contract signing will prevail.</p>

1.15 Preparation of PQ Application	
1.16 Costs	The Applicant shall bear all costs associated with the preparation and submission of its PQ Application, and the Employer shall not be responsible or liable for those costs, regardless of the conduct or outcome of the pre-qualification process.
1.17 Language	The Application, as well as all correspondence and documents relating to the PQ Application exchanged by the Applicant and the Employer, shall be written in the English language.
1.18 Documents Comprising the PQ Application	<p>The PQ Applications shall consist of the following documents:</p> <ul style="list-style-type: none"> • Application Submission Sheet for Pre-Qualification • Declaration of Undertaking • Declaration on associated firms or experts • Form ELI – 1.1: Applicant Information Sheet • Form ELI – 1.2: JV / Specialized Sub-Contractor Information Sheet • Form LIT – 1: Pending Litigation • Form FIN – 3.1: Financial Situation • Form FIN – 3.2: Average Annual Turnover • Form FIN – 3.3: Financial Resources • Form WOR – 1: Current contract commitments / works in progress • Form EXP – 4.1: Experience • Form EXP – 5.1: Human Resources • Declaration of submitting a proposal when short-listed • Power of Attorney <p>All pages of the PQ Applications shall be stamped and signed by a person duly authorized to sign on behalf of the Applicant. This authorization shall consist of a written confirmation (Power of Attorney) and attached to the pre-qualification documents.</p> <p>The Standard Forms are provided with this PQ document and must be completed without any alterations to the text, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p> <p>Any surplus of information not specific to the material requested will be penalized. Non-compliance with this invitation or faulty information shall lead to non-qualification.</p>
1.19 Clarification of PQ Document	<p>Pre-Application Meeting will not be held.</p> <p>Applicants requesting additional information, or further explanation about the Pre-qualification Documents should write to the CTD. All written correspondence must be received no later than 20 calendar days before deadline of submission. All requests received later than this date will not be taken into consideration. Official responses will be sent to all interested Applicants latest 14 calendar days before submission date.</p> <p>All correspondence exchange shall be in English language.</p>
1.20 Joint Ventures	<p>Applicants may form a joint venture or consortium with other firms and may pre-qualify on that basis. In this document, a reference to either "joint venture" or "consortium" applies to both.</p> <p>A Joint Venture that is pre-qualified as such, does not pre-qualify the individual partners as individual pre-qualified Applicants. In the case of a joint venture, each firm must submit individual pre-qualification documents within the joint venture.</p> <p>A joint venture must fully and independently meet the eligibility, history, management personnel and schedule requirements.</p> <p>Replacement of one partner requires approval by KfW and the Employer and the new partner of a joint venture must be as qualified (or better) than the one replaced.</p>

	<p>Any Applicant cannot be a partner of more than one joint venture and cannot be a subcontractor to pre-qualified Applicants during the bid.</p> <p>The leading partner (local or international) shall be clearly announced and be responsible for the internal management of the JV, and present the joint venture to the employer, the engineer and/or any other third party. The bidder will be allowed to price his management fees at tender stage separately to the work items.</p> <p>No Joint liability is required.</p> <p>Sub-contractors for specialized works and a share of more than 15% of the contract value have to be nominated with the respective standard form. A maximum of 30% of the contract value can be sub-contracted.</p>
<p>1.21 Changes in Qualifications of Applicants</p>	<p>Any change in the structure or formation of an Applicant after being prequalified and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the CTD prior to the deadline for submission of bids. Such approval shall be denied if (i) a prequalified applicant proposes to associate with a disqualified applicant or in case of a disqualified joint venture, any of its members; (ii) as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section Qualification Criteria and Requirements; or (iii) in the opinion of the CTD, the change may result in a substantial reduction in competition. Any such change should be submitted to the CTD not later than fourteen (14) days after the date of the Invitation for Bids.</p>
<p>1.22 Securities</p>	<p>No security to be provided with the pre-qualification documents.</p> <p>A pre-qualified Applicant who submits a bid will be required to provide a Bid Security with the bid to serve as surety for the signing of the contract. The amount of the Bid Security will be specified in the Tender Documents.</p> <p>The successful Applicant will be required to furnish an Advance Payment and a Performance Security. The respective amounts will be specified in the Bid Documents.</p>

1.23 Submission and Opening of PQ Applications	
1.24 Marking	<p>The Applicant shall enclose his PQ Applications in a sealed package. This package includes the original and the copies.</p> <p>The package must include a copy of all documents for pre-qualification on CD-ROM or DVD.</p> <p>In case of differences between the original documents and the copy the original version prevails.</p> <p>The package shall be labeled as follows:</p> <ul style="list-style-type: none"> • <i>Name and address of the Applicant</i> • <i>Address of the Employer</i> • Establishment of the Jenin Industrial Free Zone (JIFZ) • BMZ 2000 65 433 • "Pre-qualification Document: Not to be opened by the postal service!"
1.25 Delivery	<p>The Pre-qualification Applications shall be delivered in the number and to the addresses specified below:</p> <ul style="list-style-type: none"> • 1 original and 2 copies including the electronic copies (on CD) to: Central Tendering Department Ministry of Public Works and Housing Mr. Saeed Abu Zaid Second Floor, Apartment No. 9 Um Al Sharaet, Al Ameen Square Al Bireh, Ramalah, WB, Occupied Palestinian Territories Fax.: +9702988582 email: ctd@mpwh.pna.ps • 1 electronic copy (on CD) to: KfW Development Bank Alexander Grieb Water and Sanitation Division Palmengartenstr. 5-9 60325 Frankfurt, Germany e-mail: alexander.grieb@kfw.de • 1 electronic copy (on CD) to: SRP Schneider & Partner Ingenieur Consult GmbH (SRP) Frank Ehrlicher Augustaanlage 50 68165 Mannheim, Germany e-mail: frank.ehrlicher@srp-consult.de
1.26 Deadline for Submission	Pre-qualification documents must be received by the CTD not later than the date and time indicated in the announcement. For timely delivery only the delivery date and time at the Employer is decisive.
1.27 Late Applications	The CTD shall not consider any Pre-qualification document that arrives after the deadline as stated in the procurement notice.
1.28 Application Opening	The application opening shall take place at: Central Tendering Department Ministry of Public Works and Housing

	<p>Second Floor, Apartment No. 9 Um Al Sharaet, Al Ameen Square Al Bireh, WB, Occupied Palestinian Territories</p> <p>Date: 18.12.2017</p> <p>Time: 12:00 pm local time.</p>
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1.29 Evaluation of PQ Applications	
1.30 Confidentiality	<p>Information relating to the evaluation process shall not be disclosed to Applicants or any other persons not officially concerned with such process until official information is communicated to all Applicants.</p> <p>Any attempt by Applicants to influence the CTD in the evaluation may result in the rejection of its bid.</p> <p>After opening the prequalification documents until preparation of the short-list of the qualified firms, no communication of any type shall be entertained unless called for by CTD.</p>
1.31 Evaluation of PQ Applications	<p>The CTD will determine to its satisfaction whether the Applicant meets the qualifying criteria specified in this PQ Document.</p> <p>The pre-qualification information submitted will allow the CTD to determine the eligibility of the applicants. In submitting pre-qualification data for review, the applicant waives any claim against the CTD that might arise from any decision or action by CTD.</p> <p>Factors affecting an Applicant's ability to be pre-qualified include company experience, history of completing work on schedule, qualifications of key personnel, availability of required equipment and financial capacity. Applicants meeting the minimum requirements relative to these factors, as indicated in this document, will be eligible for pre-qualification.</p> <p>After having completed the evaluation of the prequalification documents, a short-list consisting of maximum five Applicants (scoring a minimum of 70 points) will be established.</p> <p>Short-listed Applicants will be invited to submit a technical and financial proposal and receive the tender documents; Applicants not pre-qualified will be informed accordingly.</p>
1.32 Clarification of Applications	<p>During the examination, evaluation, and comparison of the PQ Application, the CTD may, at his discretion, ask any Applicant for clarification.</p> <p>Any clarification submitted by an Applicant that is not in response to a request by the CTD shall not be considered.</p> <p>The Employer's request for clarification and the response shall be in writing.</p> <p>If an Applicant does not provide clarifications of its application by the date and time set in the CTD's request for clarification, such clarification will be considered as negative.</p>
1.33 Employer's Right to Accept or to Reject Any or All PQ Applications	<p>The CTD reserves the right to</p> <ul style="list-style-type: none"> • Reject or accept any application; • Annul the pre-qualification process and reject all applications. <p>The CTD shall neither be liable for any such actions, nor be under any obligation to inform the Applicant on the grounds for them.</p>

2 Qualification Criteria

The qualification criteria and their weightage during evaluation are as follows:

Chapter	Description	No of points
2.1	Eligibility	pass/fail
2.2	Pending Litigation	pass/fail
2.3	Financial Situation	pass/fail
2.4	Financial Resources	pass/fail
2.5	Current Contract Commitments / Works in Progress	pass/fail
2.6	Experience	80
2.7	Human Resources	20
	Total	100

2.1 Eligibility

2.1.1 Conflict of Interest

Criteria	Compliance Requirements			Documents	
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One Partner	
No conflicts of interest in accordance with Chapter 1, Clause 1.11	must meet requirement	must meet requirement	must meet requirement	not applicable	Application Submission Sheet

2.1.2 Eligibility

Criteria	Compliance Requirements			Documents	
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One Partner	
Not having been declared ineligible as described in with Chapter 1, Clause 1.11	must meet requirement	must meet requirement	must meet requirement	not applicable	Application Submission Sheet & KfW Declaration of Undertaking

2.1.3 Government-owned Entity

Criteria	Compliance Requirements			Documents	
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One Partner	
Applicant required to meet conditions of Chapter 1, Clause 1.12	must meet requirement	must meet requirement	must meet requirement	not applicable	Forms ELI -1.1, ELI -1.2

2.2 Pending Litigation

Criteria	Compliance Requirements			Documents	
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One Partner	
All pending litigation shall for the purpose of this analysis be treated as if judgment had been given against the Applicant. In case all pending litigations decrease the turnover by more than 60 percent the Employer reserves the right to reject the application.	must meet requirement by itself or as partner to past or existing JV	not applicable	must meet requirement by itself or as partner to past or existing JV	not applicable	Form LIT - 1

2.3 Financial Situation

2.3.1 Historical Financial Performance

Criteria	Compliance Requirements				Documents
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One Partner	
Submission of audited balance sheets and income statements or, if not required by the law of the Applicant's country, other financial statements acceptable to the Employer, for the last three years to demonstrate the current soundness of the Applicant's financial position and its prospective long-term profitability. As a minimum, the Applicant's net worth, calculated as the difference between total assets and total liabilities, should be positive in average for the last three years. {net worth = owner's equity; total liabilities are to be calculated against third parties only, without liabilities against shareholders (if any)}	must meet requirement	not applicable	must meet requirement	not applicable	Form FIN - 3.1

The financial information provided by an Applicant shall be reviewed in its entirety to allow a truly informed judgment, and the "pass-fail" decision on the financial position of the Applicant shall be made on this basis. The CTD reserves the right to seek expert professional advice for further review and interpretation if he is alerted by any abnormal features which may lead to financial problems during the implementation of the contract.

2.3.2 Average Annual Turnover

Criteria	Compliance Requirements				Documents
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One Partner	
Minimum average annual turnover of 15.000.000 Euro calculated as total certified payments received for contracts in progress or completed, within the last three years.	must meet requirement	must meet requirement	must meet 30% of the requirement	must meet 50% of the requirement	Form FIN - 3.2

2.4 Financial Resources

Criteria	Compliance Requirements			Documents	
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One Partner	
<p>The Applicant must have access to credit and other financial facilities adequate to assure the required cash flow for the duration of the Contract.</p> <p>In any case, the amount of credit available for the execution of the Project (and not already committed to other activities) should be a minimum of 6,000,000 Euro, and has to be confirmed by a bank or other credit institute.</p>	must meet requirement	must meet requirement	must meet 30% of the requirement	must meet 50% of the requirement	Form FIN - 3.3

Credit Line Information

For each credit line, please provide the following letter (or acceptable equivalent statement) from each bank or financial institution:

“(Applicant’s Legal Name:)
 Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

A line of credit in the maximum amount of (state amount and currency) has been placed at the complete disposition and unrestricted disposal of (Name of Applicant) for use as and when needed (for the named project, if restricted) for a period of (state number) months.

The assets listed below have been pledged to secure this line of credit, and the line of credit has been arranged with the full knowledge of similar accommodations extended by other banks or financial institutions, as detailed below

(Notarised Bank Officer Signature)
 (Provide appropriate notarized Affidavit of Bank Officer’s status and position)”

2.5 Current Contract Commitments / Works in Progress

Given that qualified contractors may have large ongoing obligations and/or pending contract awards, which may limit or exhaust their resources to implement the Client’s contract, applicants shall be requested to provide information regarding their on-going large contractual obligations and pending contract awards. A significant volume of current and forthcoming undertakings, subsisting during the time period expected for implementation of the Client’s project, may affect the project, if they exceed the applicant’s average turnover. The application will therefore be rejected if the level of the confirmed commitments to be carried out in parallel with the Client’s contract exceeds the applicant’s annual turnover for the previous year by a factor of 1.2. The pending contract awards shall not be used for the calculation of the above commitments. Please refer to Form WOR-1.

2.6 Experience (max. 80 points)

General requirement:

- The Applicant, being the leading partner in case of applicants from consortia/joint ventures, shall be a reputed company having successful experience as prime contractor in the field of engineering, installation and construction of water and wastewater networks and related structures (e.g. pumping stations and reservoirs), roads and electrical works. A well experienced international contractor shall be nominated and provide his references for the works related to the WWTP.
- Contracts must have been successfully or substantially completed and must have been similar to the proposed works.
- Corresponding Employer’s certificates are to be provided and must be acceptable to the Employer.
- Contracts where the Applicant did act as sub-contractor shall not be considered.
- At least one contract needs to be executed in the Occupied Palestinian Territories and/or Middle East region.
- 70% of the points on Form EXP 4.1 must be reached to be considered for further evaluation.

Criteria	Compliance Requirements				Documents
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One (lead) Partner	
1) Two contracts for the design and build of a biological WWTP (including N and P removal and sludge treatment) with a capacity of > 2,000 m³/d. Maximum 10 points (max. two references will be valued, 5 points per project reference be awarded) Not more than two references to be provided. Related to Lot 2	must meet requirement	no particular requirement	no particular requirement	The international partner must provide at least two contracts as required.	Form EXP 4.1
2) Two contracts for the construction of water supply transmission lines with a minimum length of 5 km and a capacity of > 700m³/h, preferable steel pipes. Maximum 8 points (max. two references will be valued, 4 points per project reference be awarded) Not more than two references to be provided. Related to Lot 3.1, 3.2	must meet requirement	must meet requirement	no particular requirement	Must have at least one contract as required	Form EXP 4.1

<p>3) Two contracts for the construction of a water reservoir with a minimum volume of 3,000 m³ Maximum 5 points (max. two references will be valued, 2,5 points per project reference be awarded) Not more than two references to be provided. Related to Lot 3.3</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>
<p>4) Two contracts for the construction of a pumping station with a minimum capacity of 150l/s. Maximum 5 points (max. two references will be valued, 2,5 points per project reference be awarded) Not more than two references to be provided. Related to Lot 3.3</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>
<p>5) Two contracts for the construction of a water tower with a minimum volume of 500 m³. Maximum 5 points (max. two references will be valued, 2,5 points per project reference be awarded) Not more than two references to be provided. Related to Lot 3.3</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>
<p>6) Two contracts for the construction of asphalt roads with a minimum length of 5,000 m including street lightning and walkways. References including roundabouts shall be valued favorable. Maximum 8 points (max. tworeferences will be valued, 4 points per project reference be awarded) Not more than tworeferences to be provided. Related to Lot 3.4, 3.6, 5,</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>

<p>7) Two contracts for the construction of storm water network systems with a minimum diameter of 1000mm and a minimum length of 15 km. Maximum 8 points (max. two references will be valued, 4 points per project reference be awarded) Not more than two references to be provided. Related to Lot 3.5, 7</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>
<p>8) Two contracts for the rehabilitation of an open discharge channel with a minimum length of 5 km. Maximum 5 points (max. two references will be valued, 2,5 points per project reference be awarded) Not more than two references to be provided. Related to Lot 3.5</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>
<p>9) Two contracts for the construction of water supply networks with a diameter between 80 to 150 mm and a minimum length of 20 km, and house connections (min 150 units). Maximum 8 points (max. two references will be valued, 4 points per project reference be awarded) Not more than two references to be provided. Related to Lot 4</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>
<p>10) Two contracts for the construction of sewage networks with a diameter between 80 to 150 mm and a minimum length of 20 km, and house connections (min 150 units). Maximum 8 points (max. two references will be valued, 4 points per project reference be awarded) Not more than two references to be provided. Related to Lot 4</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>

<p>11) Two contracts for the construction of power networks with main distribution center including electrical bulk meter and additional sub-distribution centers with 10km minimum length of the network.</p> <p>Maximum 10 points (max. two references will be valued, 5 points per project reference be awarded)</p> <p>Not more than two references to be provided.</p> <p>Related to Lot 6</p>	<p>must meet requirement</p>	<p>must meet requirement</p>	<p>no particular requirement</p>	<p>Must have at least one contract as required</p>	<p>Form EXP 4.1</p>
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2.7 Human Resources (max. 20 points)

General requirement:

- 70% of the points on Form EXP 5.1 must be reached to be considered for further evaluation.

Criteria	Compliance Requirements			Documents	
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	One Partner	
Applicants general personnel capacities The overall number of relevant staff shall be evaluated / weighted as follows: Maximum 20 points (=100%) From 500 and above → 100 %, 250 – 500 → 50 % Below 250→30 % Evidence of staff employment is to be provided; e.g. via the tax accountant.	must meet requirement	must meet requirement	no particular requirement	no particular requirement	Form EXP-5.1

3 Application Forms for Pre-Qualification

- 3.1 Application Submission Sheet for Pre-Qualification
- 3.2 Declaration of Undertaking
- 3.3 Declaration on associated firms or experts
- 3.4 Form ELI – 1.1: Applicant Information Sheet
- 3.5 Form ELI – 1.2: JV / Specialized Sub-Contractor Information Sheet
- 3.6 Form LIT – 1: Pending Litigation
- 3.7 Form FIN – 3.1: Financial Situation
- 3.8 Form FIN – 3.2: Average Annual Turnover
- 3.9 Form FIN – 3.3: Financial Resources
- 3.10 Form WOR – 1: Current contract commitments / works in progress
- 3.11 Form EXP – 4.1: Experience
- 3.12 Form EXP – 5.1: Human Resources
- 3.13 Declaration of submitting a proposal when short-listed
- 3.14 Power of Attorney

3.1 Application Submission Sheet for Pre-Qualification

Central Tendering Department
 Ministry of Public Works and Housing
 Second Floor, Apartment No. 9
 Um Al Sharaet, Al Ameen Square
 Al Bireh, WB, Occupied Palestinian Territories

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

We, the undersigned, apply to be qualified for the aboveproject/ contractand declare the following.

- (a) We, including any subcontractors or suppliers for any part of the contract(s) resulting from this qualification, do not have any conflict of interest in accordance with Sub-Clause 1.11.
- (b) We, including any subcontractors or suppliers for any part of the contract(s) resulting from this qualification, have not been declared ineligible by KfW or any other international Donor. No sanctions by the UN Security Council have been imposed on us.
- (c) We are not a government-owned entity. ⁽¹⁾
- (d) We plan to subcontract the following key activities or parts of the works:

.....

- (e) We declare that the following commissions, gratuities, or fees have been paid or are to be paid with respect to the pre-qualification process:

Name of Recipient	Address	Reason	Amount
.....
.....

(If none has been paid or is to be paid, indicate "none.")

- (f) We understand that you may cancel the Tender process at any time and that you are not bound to accept any bid, without incurring any liability to the Applicants, in accordance with Information to Applicants Clause 1.30 to 1.33.
- (g) We confirm that our tender is in full compliance with the Tender Documents and all amendments issued. We further confirm that our Tender does not contain any conditions or modifications or deletions or special conditions or clarifications of any sort. If any such additions or modifications or the like of any sort are noted in our Tender, following Tender opening, they are hereby considered null and void.

Authorized and binding signature:

Name and function of the signatory:

Name of the Applicant:

Address:

Date of signing: ____/____/____

(1) Government-owned entities must replace para (e) with the following statement: "We are a government-owned entity but meet the requirements of Information to Applicants Clause 1.11"

3.2 Declaration of Undertaking

This declaration has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the foreseen input of the subcontract is more than 15 percent.

Applicant's Legal Name:

JV Partner's Legal Name:.....

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

We underscore the importance of a free, fair and competitive procurement process that precludes abusive practices. In this respect we have neither offered nor granted directly or indirectly any inadmissible advantages to any public servant or other person nor accepted such advantages in connection with our bid, nor will we offer or grant or accept any such incentives or conditions in the present procurement process or, in the event that we are awarded the contract, in the subsequent execution of the contract. We also declare that no conflict of interest exists in the meaning of the kind described in the corresponding Guidelines¹.

We also underscore the importance of adhering to environmental and social standards in the implementation of the project. We undertake to comply with applicable labour laws and the Core Labour Standards of the International Labour Organization (ILO) as well as national and applicable international standards of environmental protection and health and safety standards.

We will inform our staff about their respective obligations and about their obligation to fulfil this declaration of undertaking and to obey the laws of the Palestinian Territories.

We also declare that our company/all members of the consortium has/have not been included in the list of sanctions of the United Nations, nor of the EU, nor of the German Government, nor in any other list of sanctions and affirm that our company/all members of the consortium will immediately inform the client and KfW if this situation should occur at a later stage.

We acknowledge that, in the event that our company (or a member of the consortium) is added to a list of sanctions that is legally binding on the client and/or KfW, the client is entitled to exclude our company/the consortium from the procurement procedure and, if the contract is awarded to our company/the consortium, to terminate the contract immediately if the statements made in the Declaration of Undertaking were objectively false or the reason for exclusion occurs after the Declaration of Undertaking has been issued.

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

¹ See "Guidelines for the Assignment of Consultants in Financial Cooperation with Partner Countries" and "Guidelines for Procurement of Goods, Works and associated Services in Financial Cooperation with Partner Countries"

3.3 Declaration on associated firms or experts

This declaration has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the foreseen input of the subcontract is more than 15 percent.

Applicant's Legal Name:

JV Partner's Legal Name:.....

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

We declare that [company name] (and proposed experts) for the above mentioned assignment have no affiliations with other firms or parties that may present a conflict of interest in providing the envisaged services for [project name].

[company name] is neutral and independent of potential suppliers to the project.

[company name] is also not involved in any assignment that may be in conflict with the proposed project.

Authorized and binding signature: _____

Name and function of the signatory:_____

Date of signing: ____/____/____

3.4 Form ELI – 1.1: Applicant Information Sheet

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant Information	
Applicant's legal name	
In case of a JV, the legal name and share of work (in percent) of each member *	Legal name: Share of works [%]:
Applicant's country of constitution	
Applicant's year of constitution	
Applicant's legal address in country of constitution	
Applicant's authorized representative (name, address, telephone numbers, fax numbers, e-mail address)	
<p>Attached are copies of the following original documents:</p> <ul style="list-style-type: none"> <input type="checkbox"/> In case of single entity, articles of incorporation or constitution of the legal entity named above. <input type="checkbox"/> Authorization to represent the firm or JV named in above. <input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement. <input type="checkbox"/> In case of a government-owned entity, any additional documents not covered under 1 above. <input type="checkbox"/> Organizational charts of any participating firm (in JV) <input type="checkbox"/> A list of Board of Directors of any participating firm (in JV) <input type="checkbox"/> In case of beneficial ownership, a list of the names of beneficiary <p>The applicant understands and permits that the information provided might be used in a World-Check query.</p>	

* The shares stipulated are considered as binding for the applicants throughout the contract period. Substantial violation against the stipulated share might cause the termination of the contract.

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

3.5 Form ELI – 1.2: JV / Specialized Sub-Contractor Information Sheet

This declaration has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the foreseen input of the subcontract is more than 15 percent.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant's Legal Name:

JV Partner's Legal Name:.....

JV / Specialist Subcontractor Information	
Applicant's legal name	
JV Partner's or Subcontractor's legal name	
JV Partner's or Subcontractor's country of constitution	
JV Partner's or Subcontractor's year of constitution	
JV Partner's or Subcontractor's legal address in country of constitution	
JV Partner's or Subcontractor's authorized representative information (name, address, telephone numbers, fax numbers, e-mail address)	
<p>Attached are copies of the following original documents:</p> <p><input type="checkbox"/>Articles of incorporation or constitution of the legal entity named above.</p> <p><input type="checkbox"/>Authorization to represent the firm named above.</p> <p><input type="checkbox"/>In the case of government-owned entity, documents establishing legal and financial autonomy and compliance with commercial law.</p> <p><input type="checkbox"/>In case of Specialist Subcontractors who has a share above 15% of the contract price, a formal intent to enter into an agreement.</p> <p><input type="checkbox"/> Organizational charts of any participating firm (in JV)</p> <p><input type="checkbox"/> A list of Board of Directors of any participating firm (in JV)</p> <p><input type="checkbox"/> In case of beneficial ownership, a list of the names of beneficiary</p> <p>The applicant understands and permits that the information provided might be used in a World-Check query.</p>	

Authorized and binding signature: _____

Name and function of the signatory:_____

Date of signing: ____/____/____

3.6 Form LIT – 1: Pending Litigation

This declaration has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the foreseen input of the subcontract is more than 15 percent.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant's Legal Name:

JV Partner's Legal Name:.....

Pending Litigation			
<input type="checkbox"/> No pending litigation <input type="checkbox"/> Pending litigation			
Year	Matter in Dispute	Value of Pending Claim in EURO Equivalent	Value of Pending Claim as a Percentage of Net Worth

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

3.7 Form FIN – 3.1: Financial Situation

This form has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the value of the subcontract is more than 15 percent of the Bid Price. Autonomous construction subdivisions of parent conglomerate businesses shall submit financial information related only to the particular activities of the subdivision applying for this contract.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant’s Legal Name:

JV Partner’s Legal Name:.....

	Financial Data for Previous 3 Years [EURO Equivalent]		
	2014	2015	2016

Information from Balance Sheet

Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			

Information from Income Statement

Total Revenues			
Profits Before Taxes			
Profits After Taxes			

Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last three years, as indicated above, complying with the following conditions.
 All such documents reflect the financial situation of the Applicant or partner to a JV, and not sister or parent companies.
 Historic financial statements must be audited by a certified accountant.
 Historic financial statements must be complete, including all notes to the financial statements.
 Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

3.8 Form FIN – 3.2: Average Annual Turnover

This declaration has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the foreseen input of the subcontract is more than 15 percent. Autonomous construction subdivisions of parent conglomerate businesses shall submit financial information related only to the particular activities of the subdivision applying for this contract.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant’s Legal Name:

JV Partner’s Legal Name:.....

Annual Turnover Data for the Last 3 Years (Construction only)			
Year	Amount Currency	Exchange Rate	EURO Equivalent
2014			
2015			
2016			
Average Annual Turnover			

Attached are copies of financial statements substantiating the above values for the last three years, as indicated above, complying with the following conditions.

All such documents reflect the financial situation of the Applicant or partner to a JV, and not sister or parent companies.

Historic financial statements must be audited by a certified accountant.

Historic financial statements must be complete, including all notes to the financial statements.

Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

The information supplied should be the annual turnover of the Applicant or each member of a JV in terms of the amounts billed to clients for each year for work in progress or completed, converted to EURO at the rate of exchange at the end of the period reported.

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

3.9 Form FIN – 3.3: Financial Resources

This declaration has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the foreseen input of the subcontract is more than 15 percent. Autonomous construction subdivisions of parent conglomerate businesses shall submit financial information related only to the particular activities of the subdivision applying for this contract.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant’s Legal Name:

JV Partner’s Legal Name:.....

The proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available for this particular contract only shall be specified.

No.	Source of financing	Amount (EUR equivalent)
1		
2		
3		
4		
<p>Attached are copies of the following original documents:</p> <p><input type="checkbox"/> Confirmations from banks or other credit institutes stating the Applicant’s credit line</p>		

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

3.10 Form WOR – 1: Current contract commitments / works in progress

Applicants and each partner to an application should provide information on their current commitments under all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant’s Legal Name:

JV Partner’s Legal Name:.....

<i>Name of contract</i>	<i>Value of contract (current euro equivalent)</i>	<i>Value of outstanding work (current euro equivalent)</i>	<i>Start date</i>	<i>Estimated completion date</i>
1.				
2.				
3.				
4.				
5.				
6.				

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

3.11 Form EXP – 4.1: Experience

This declaration has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the foreseen input of the subcontract is more than 15 percent.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant's Legal Name:

JV Partner's Legal Name:.....

Design / Construction / Operation Experience

Starting Month Year	Ending Month Year	Years	Contract Name & Identification Country Name and Address of Employer Brief Description of the Works Executed by the Applicant	Reference to Criteria (as per clause 2.7)	Role of Applicant

Note: The “Employers Certificates” for each reference presented is to be provided; otherwise the respective reference will not be considered during evaluation.

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

3.12 Form EXP – 5.1: Human Resources

This declaration has to be prepared by the applicant, respectively by each partner of a Joint Venture/Consortium, as well as for any sub-contractor if the foreseen input of the subcontract is more than 15 percent.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant's Legal Name:

JV Partner's Legal Name:.....

Position	No of permanent employees
a) Directors and management	
b) Administrative staff	
c) Technical staff	
Total	

Evidence of staff employment is to be provided; e.g. via the tax accountant.

Authorized and binding signature: _____

Name and function of the signatory: _____

Date of signing: ____/____/____

3.13 Declaration of submitting a proposal when short-listed

This declaration has to be prepared by the applicant.

Project: Establishment of the Jenin Industrial Free Zone (JIFZ)

Applicant's Legal Name:

JV Partner's Legal Name:.....

We herewith confirm that we will submit a technical and financial proposal for the above stated project in case of being shortlisted.

Authorized and binding signature: _____

Name and function of the signatory:_____

Date of signing: ____/____/____

3.14 Power of Attorney

The power of attorney (PoA) is to be provided by the authorized person of the single entity, respectively by the JV/Consortium members separately, to one or more representatives being authorized to sign the proposal.

The PoA is to be provided on company headed paper.